



Froxfield Parish Community
Emergency Plan

Plan updated September 2016

**If you are in immediate danger or emergency
call 999**

Most emergencies dealt with by the emergency services will not require additional support, although first aid to an individual could save a life.

The Government requires that Parish Councils put in place an Emergency Plan for when there is a major situation and if the emergency responders have requested assistance from the local community. The situations The P.C. was asked to cover in the emergency plan include a serious accident on local roads, motorway, or the rail network. Major outages, disconnection of electric/gas supply or leak. Major fuel shortages; chemical spills and aviation crash. Major health risk or pandemic; severe weather conditions with potential to disrupt and hinder services and put residents at risk.

The Froxfield Community Emergency Plan can be instigated by the Emergency Services contacting the Emergency Committee, or the Emergency Committee recognising a situation where there is a risk to the residents and visitors.

Unfortunately, the Emergency Plan cannot cover individual problems and these should be dealt with in the normal way. Contained herein some useful household information. If you feel you would like to volunteer should there be a major emergency please let one of your Parish Councillors/Committee members know and we will add you to the Volunteer's list.

As with any major emergency we hope it will never happen, but by being prepared the Committee can call upon various organisations/individuals with the aim to support and help the emergency services.

The full Emergency Plan document has been distributed as below

Name	Role	Phone number/email address	Telephone
Head of Public Protection – Wilts Council	Sarah Kelly, Emergency Planning Officer	sarah.kelly@wiltshire.gcsx.gov.uk	TBC EPRR@wiltshire.gov.uk
PC. Boardman	Community Police office	marlboroughruraleastnpt@wiltshire.pnn.police.uk	101
Pat Adams (PA) Parish Council	Emergency (EC) Committee Church Road/Green Farm area	Church Road, Froxfield, Wilts SN8 adamspat24@gmail.com	01488 683136 07710 224387
Vanya Body (VB) Parish Council	Emergency (EC) Committee Brew House Hill/Manor Park area	Brew House Hill, Froxfield, Wilts SN8 vanya@vab1.demon.co.uk	07590 803962
Claire Costello (CC) Parish Council	Emergency (EC) Committee Littlecote Road area	The College, Froxfield, Wilts SN8 3LA costellocj@hotmail.com	078841 37441
Sanita Peters (SP) Brendon Care	Emergency (EC) Committee		
Colin Slater (CS) Parish Council Chairman	Emergency (EC) Committee Chairman Oak Hill/Riverview area	Oakhill Farmhouse, Froxfield, Wilts SN8 chhslater@gmail.com	01488 682212
Lt. Col. Toby Till (TT)	Emergency (EC) Committee		
For Information (PC)		Froxfield Parish Councillors	
Public Version	To be posted to	Froxfield Web site	

- The Emergency committee is sanctioned to spend money for supplies of essential goods (food / drink) from local store in the case of an emergency.

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Plan Amendment Date

Date of amendment	Date for next revision	Details of changes made	Changed by
September 2016	September 2017 unless amendments need to be made earlier	Complete Revision and distribution	CEV and team

Local risk assessment – The Emergency Committee had to consider the following

Emergency	Impact on community	What can the Community Emergency Group do to prepare?
Telecoms failure	Inability to make/receive calls	<p>Identify farmers/organisations that have Two way radio handsets –</p> <p>Vulnerable residents’ in the community identified.</p> <p>List of Volunteers : drivers/horse riders/cyclists available as communication links</p> <p>The Emergency Committee to consider if two way radio handsets and batteries should be held in Memorial Hall. Acquire a defibrillator. (PC) Confirm ‘vulnerable residents’ list (ALL)</p>
<p>Electricity Supplies Failure</p> <p>www.ssepd.co.uk/Powertrack/</p> <p>power track app for smart phones – shows outages on a map</p> <p>See Loss of Utilities Info – Appendix D</p>	<p>Heating & cooking facilities are not functional</p> <p>Electric land line telephone failure</p> <p>Communications hindered</p> <p>Defrost of freezers/fridges</p>	<p>Brendon Care has a generator in the event of electric failure. SSE provides them with a backup truck.</p> <p>BK Grain Handling has spare generators.</p> <p>The College has a generator in 24.</p> <p>Suggest ‘vulnerable residents’ in the community register with Priority Services Register - 0800 294 329</p> <p>Advice through local publications, Web site - advise to keep torches /dry canned food to hand. Battery radio. (VB)</p> <p>Action:</p> <p>Neighbours to check with their neighbours</p> <p>Volunteers to door knock vulnerable residents</p> <p>Consider opening rest centre if outage prolonged</p> <p>List of establishments with food supplies – local shop and local pub, see contact list</p>
<p>Snow - Trigger from Wilts Council Severe Weather Officer.</p> <p>Highways</p> <p>0300 456 0105</p> <p>Snow Warden –</p>	<p>A4, surrounding roads impassable</p> <p>Food stocks depleted</p> <p>Urgent medical services may be impeded</p> <p>Potential loss of power and communications (see above)</p> <p>Heat for the vulnerable</p>	<p>Agree places where gritting is needed. (EC/GH)</p> <p>List of grit bins/salt and location (PA/CC)</p> <p>List of volunteers and drivers/vehicles suitable for winter conditions – See Contact List</p> <p>Map of roads gritted by Wilts Council. (CC)</p> <p>Warnings on Froxfield web site/Winter Parish Magazine (VB)</p> <p>Order salt for grit bins by end September (PA/CC)</p> <p>Action:</p>

<p>Highways 0300 456 0105</p> <p>Snow plan - see Appendix B</p>		<p>Snow Warden to check with Severe Weather Officer for warnings (GH)</p> <p>Contact – see Emergency Contact List</p> <p>4xfour drivers /vehicles suitable for winter conditions on standby.</p> <p>Check safety of vulnerable people</p> <p>Consider evacuation to emergency centre</p> <p>First aid kit , source emergency supplies</p> <p>Prepare for power and telecom failure</p> <p>Volunteers to grit pavements</p> <p>Refill grit bins</p>
<p>Road Traffic Accident</p> <p>Trigger - Emergency Services or local intelligence</p> <p>Highways - 0300 4560105</p> <p>Emergency Committee to facilitate if asked by Emergency Services</p> <p>Major Emergency see Appendix G</p>	<p>Depends both on location and type of vehicle</p> <p>Injury to persons</p> <p>Blocked roads making access difficult for emergency services to get to scene</p>	<p>Any member of the team or public could be first on the scene, phone 999.</p> <p>We are all aware of –</p> <p>C casualties H hazards A access L location E emergency services T type S safety</p> <p>We have contacts in the community of first aiders, list of local skills and resources</p> <p>Action:</p> <p>Loud hailer for conveying messages</p> <p>Two way radios for communication</p> <p>List of fire extinguishers and users</p> <p>Respond to Emergency Services requests</p>
<p>Road traffic accident on A4; M4</p>	<p>Increased traffic through village roads with a potential problem of grid lock through village</p>	<p>Action: Two way radio communication if necessary.</p> <p>Volunteers prepared to help emergency services.</p> <p>PA has high visibility vests for an emergency</p>
<p>Aviation incident</p> <p>Trigger - Emergency Services or local intelligence</p>	<p>Possible human scale of such an event extends from a single micro light pilot, up to several hundred passengers and crew of an international transport aircraft,</p>	<p>It depends on casualties and the availability of the emergency services but we have a team prepared for communication, evacuation facilities, members of the community with various skills such as nurses, doctors, first aiders etc.</p> <p>First aid kept in the Memorial Hall. PC to obtain a defibrillator.</p>

<p>Major Emergency see Appendix G</p>	<p>plus many village residents caught up in the accident</p>	<p>Action:</p> <p>Liaise with emergency services</p> <p>Alert volunteers/first aiders/doctors</p> <p>Plan to open safe emergency centre</p> <p>The team is prepared with office equipment for recording and receiving casualties</p> <p>Prepare for power and telecom failure</p>
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Emergency	Impact on community	What can the Community Emergency Group do to prepare?
<p>Flood</p> <p>Trigger - flood alert from Environment Agency/Flood in village</p> <p>Contact relevant bodies who can deal with floods.</p> <p>Wiltshire Council – Renate Malton 01225 718514 renate.malton@wiltshire.gov.uk</p> <p>Highways - 0300 4560105</p> <p>Flood Warden</p> <p>Flood Plan see Appendix A</p> <p>Flooding Advice – Page 26 - 27</p>	<p>Flooding of local streets</p> <p>Blocked access to Care Home/properties</p> <p>Damage to property</p> <p>Cars driving too fast – waves - or through deep water</p> <p>School bus/buses cannot run.</p>	<p>Contact Highways/Environment Agency</p> <p>Sign up to EA Flood alerts</p> <p>Map of areas at risk of flooding (PA)</p> <p>Notify Wilts Council of homes/properties subject to flooding (PA)</p> <p>Apply for sand bags/signs/gel sacs. (CC)</p> <p>Contact local barracks if happy to assist.</p> <p>Action:</p> <p>Encourage residents to improve home flood defences/join 'Floodline Warnings Direct' via web site</p> <p>Identify/train flood wardens</p> <p>List and check vulnerable people in flood areas</p> <p>Notify Highways in autumn of gulleys that are blocked (VB)</p> <p>If public transport affected -advise alternative arrangements</p>

<p>Pandemic Flu Trigger – World Health Org/UK Government</p> <p>Pandemic Flu Plan see Appendix C</p>	<p>People who can get to pharmacy for medication. Places where mass inoculations can take place.</p> <p>Ramsbury Flyer/Link?</p>	<p>Liaise with NHS/local Surgeries for advice</p> <p>List of 4xfour drivers and car drivers who can collect medication/food</p> <p>The College/Brendon Care would need 4xfours if snow/ice affects roads.</p> <p>Distribute info. on websites/newsletters/digital (VB)</p> <p>Action:</p> <p>Activate volunteers who can visit people on their own, to drop off food/medication/care of pets</p> <p>Keep in touch with affected locals by email/phone</p> <p>Prepare to open emergency centres if needed by NHS; Cancel public meetings/gatherings;</p> <p>Transport – Local drivers and organisations who provide transport</p>
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Emergency	Impact on Community	What can the Community Emergency Group do to prepare?
<p>Animal Health Trigger - DEFRA via news. Local notifications.</p> <p>See Animal Health see Appendix E</p>	<p>Economic impact for farmers. Restrictions on the movement of animals/people/to the countryside. Follow Protocols, i.e. disinfectants when entering or leaving infected premises</p>	<p>Obtain up-to-date information from DEFRA. www.gov.uk/government/organisation/department-for-environment-food-rural-affairs</p> <p>Animals and plant health Agency www.gov.uk/government/organisation/animals-and-plant-health-agency</p> <p>Action:</p> <p>Liaise with Council Animal Health Team 0300 456 0100</p> <p>Advise community about closed Prows via web site/notice boards (CC/VB)</p> <p>Suggest alternatives for horses/dog walkers</p> <p>Public information and warning signs if removed or damaged 0300 456 0100</p> <p>Check with farmers – do they need help?</p>
<p>Fuel Disruption Trigger – news</p>	<p>Severe Hardship in rural areas including food/medication deliveries</p>	<p>Action:</p> <p>By radio and web site advise community to conserve fuel; take fewer trips/walk/use public transport/online shopping/list of heated community buildings/promote Wilts car sharing www.wiltshire.liftshare.com/</p>

<p>Fuel Disruption see Appendix F</p>		<p>Identify Priority workers who will have preferential access to fuel, check on vulnerable people, check situation of nearest filling stations. Advise not to stockpile fuel.</p>
<p>Explosion, Chemical spill etc. Trigger - Emergency Services or news of Major Emergency</p> <p>Major Emergency see Appendix G</p>	<p>Threat to peoples/animals/homes</p>	<p>The Emergency Committee should keep in contact. If the emergency services need assistance, they will contact the Emergency Committee using the details in this plan.</p> <p>Put 'What to do' in such an emergency on web site (CC/VB)</p> <p>Action:</p> <p>Share info, via radio and web site; share messaging. Go indoors, close doors, windows, and shut ventilation systems if safe to do so. Stay indoors until more information available. Tune into local radio and TV. Prepare situation report. Consider a local place for safety on standby.</p>



Location of Defibrillators – Littlecote Park Farm; The Coop garage in Hungerford. The Parish Council to consider obtaining one.

Fire Extinguisher - Brendon Care, the College. There is a fire extinguisher in the Memorial Hall, The Pelican, Stepping Stones and local businesses have one.

Froxfield Parish Emergency Plan

Emergency Committee (EC)



Name	Organisation/Location	Contact/Email Address	Phone #
Pat Adams	Village Green & Church Road/Green Farm area	adamspat24@gmail.com	07710 224387
Vanya Body	Brewhouse Hill, Manor Park area	vanya@vab1.demon.co.uk	07590 803962
Claire Costello	Littlecote Road area	versoix@outlook.com	078841 37441
Sanita Peters	Brendon Care Emergency Planner		
Colin Slater PC Chairman	Oak Hill; Pelican, Riverview area	chslater@gmail.com	01488 682212
Lt. Col. Toby Till	Main Highways and surrounding area		

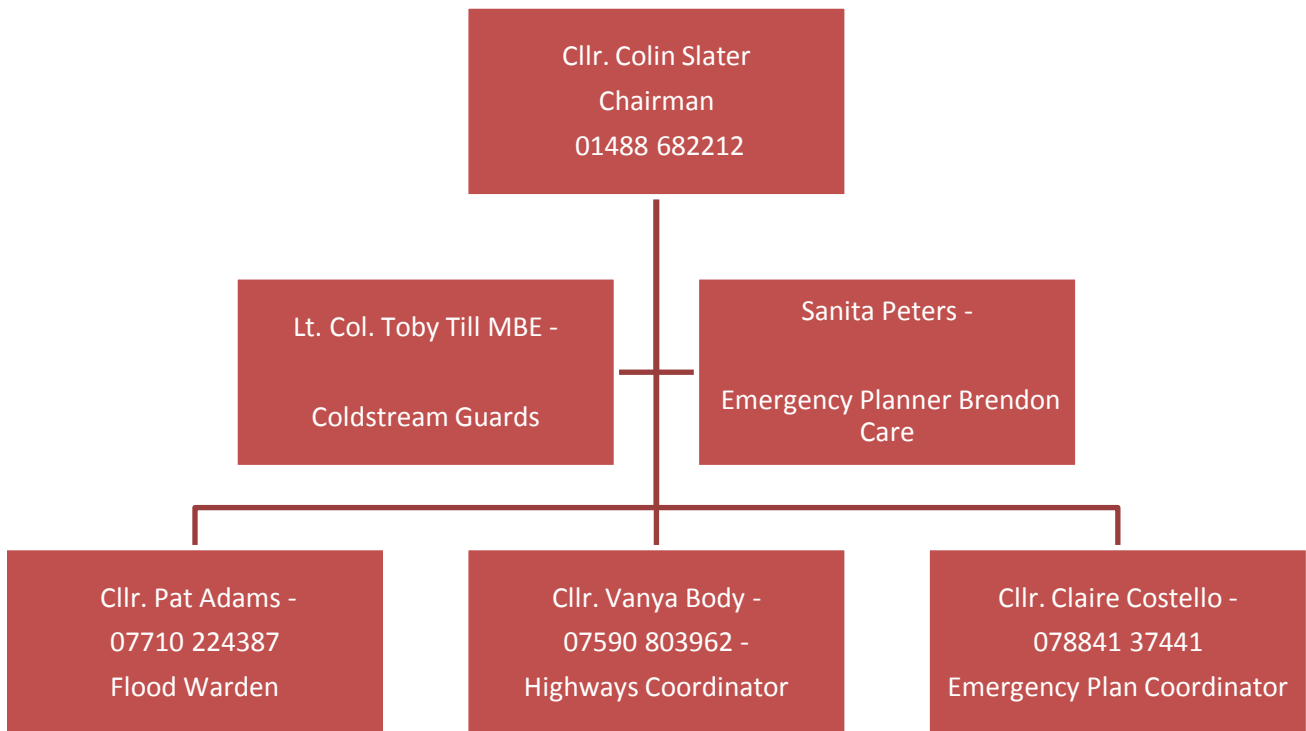
Telephone numbers for Councillors are public information, but the private phone numbers for community committee members are private.

When we receive a call from the emergency services or we have contacted them and they are unable to respond

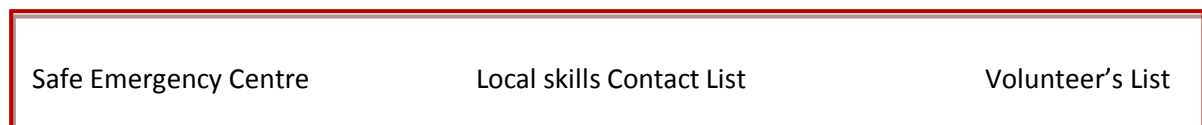
- Put telephone tree into action



Community Team Telephone Tree



- Arrange initial response meeting at control point Memorial Hall (Pat Adams to open up), alternative, The College Boardroom, (Contact the Warden) or third option - meet at the Pelican if one or other location is not accessible.
- Assess situation
- Contact



Locations identified with emergency services for use as places of safety

Building	Location	Potential use in an emergency	Contact details of key holder
Froxfield Memorial Hall	The village green	Rest centre, safe place, receiving and treating casualties. Kitchen to prepare food, hot drinks but no generator.	Pat Adams, 07710 224387
The College	Littlecote Road	As above but limited space. Emergency generator. Shelter. Hot drinks.	The Warden, 01488 682137
The Pelican Pub	A4 Froxfield	Rest centre, safe place, receiving and treating casualties. Kitchen to prepare food, hot drinks but no generator.	The Publican, Kirsty Urwin, 01488 682479, 07881 102690
The Village Church	Church Road Froxfield	Safe place but no toilet	Raine Cully 075544 79506 Mindy Milne 01672 520260

There are three distinct areas in the village to consider in an emergency and various locations where people gather. Consider if the emergency will affect them directly or indirectly.

Brendon Care - 01488 684916, Littlecote Road –

Elderly residents, with varying degrees of medical and or care requirements. Brendon Care has an internal emergency plan. In the event of an evacuation, they will use the Memorial Hall or one of the other designated emergency centres.

The College – 01488 682137, Littlecote Road –

Independent living for older women. A few very elderly residents need some support. The College has a Warden. In an emergency, they will use the Memorial Hall or the Pelican.

Stepping Stones - 01488 681067, Upper Oak Hill –

Day nursery for 0 – 5 years. They have their own internal emergency plan. In the event of an evacuation, and if parents unable to collect their children, they have Oak Hill Cottage further down the road and if not, the Pelican.

The Memorial Hall, All Saints Church, The Pelican, Blanchard Collective, BK Grain Handling Eng., Oka –

places where locals, employees, and visitors gather. Consider contacting if necessary. Check on vulnerable residents.



Actions agreed with emergency responders in the event of an evacuation [Use this space to record details of the actions you can take to help your local authority if an evacuation is necessary.]

1. Initiate Emergency Cascade – Emergency Committee → volunteers to check on local residents and alert them to potential dangers / recommended actions. (Priority to vulnerable people)
2. Tell emergency services (if applicable) who might need extra help to leave their home , the elderly, families with young children or babies, disabled

Consider if Emergency generator needed

Alternative arrangements for staying in contact if usual communications have been disrupted

Communication Type	Name of contact	Location
Two way radio communication	Brendon Care	Littlecote Road
Street Warden network → Drive/Walk Door Knocking	Use volunteer's list	Emergency Team has copies
Some part of the villages receive mobile phone signal. Text messaging Electronic mail Social networking Face book Wilts Community Messaging		
Advise people to listen to the local radio stations and encourage people to store a battery operated set with spare new batteries		Heart 96.5 MHz FM BBC radio Wiltshire 104.9 MHz FM AM frequency 1332

Herewith some useful telephone numbers

Name	Location	Info/contact/email/tel no	Phone
Ambulance Service	South Western Reception Chippenham	Emergency 999	01392 261500 01249 443939
Canals	Emergency 999	Canal & River Trust Incident	0800 4799947
Rivers			0800 807060
DEFRA	Dept. of Environment, Food, & Rural affairs	Helpline	0345 9335577
		Rural Services Helpline	0300 0200301
Doctors	Surgeries under 'S'		
My Doctor's contact details			
Next of kin details			
In an emergency			

Electricity Supply SSE	SSE Power Distribution 0800 072 7282 Western Power Distribution 0800 6783 105	Power Failure	105
		Southern Area	0800 072 7282
		South Wales & South West	0800 052 0400
		South East	0800 783 8866
My electric supplier is			
Account number			
Customer Services			

Environment Agency	www.environment-agency.gov.uk	Customer Service	03708 506 506
		'Floodline'	0345 988 1188
		Environment Incident	0800 80 70 60
Fire stations	In an emergency dial 999		

Name	Location	Info/contact email/tel no	Phone
Flood See also Thames Water P.19	Environment Agency (See P. 16) Wilts Council – Local Highways 0300 4560105	Report Rivers/Streams Renate Malton 01225 718514 renate.malton@wiltshire.gov.uk	0800 807 060
Gas smell Emergency	Energy UK 020 7930 9390		0800 111999
		Supply problem	0800 0745 788

National Grid	Gas leak/carbon monoxide	In an Emergency dial 999	0800 111 999
	Electricity Emergency Power Cut		0800 40 40 90 105
National Grid	Pylon overhead hazard Location	Only use this number to report Incident with overhead lines	0800 40 40 90

Name	Location	Info/Contact email/Phone	Phone
POLICE	– Emergency 999 Nearest station- George Lane Marlborough- not manned 24-hour	or non-urgent	101
Anthony Boardman	Community Beat Manager Team Member Rural East	marlboroughnpt@wiltshire.pnn.police.uk	101
Pub	The Pelican, Bath Road, Froxfield	Publican - Kirsty	01488 682479, 07881 102690
Shop nearest Name	Location	Information/contact email/tel no	Phone
	Cobbs Farm, Bath Road, RG17 OSP	cobbs@cobbsfarmshop.co.uk	01488 686770
	Tesco, Everland Road, Hungerford	www.tesco.com	08456 719455

Name	Location	Info/contact email/tel no	Phone
Snow warden	Local volunteers/neighbours	In severe weather the Emergency Committee will consider local farmers who can help	
Snow	support	weather.team@wiltshire.gov.uk	01225 718284
Surgery	Gt Bedwyn, Church Street, SN8 3PF	Out of hours 111/Prescription 01672 870330	01672 870388/870050
	Ramsbury Surgery, Whittonditch Road, SN8 2QT	Out of Hours 111/Prescription 01672 521600	01672 520366
	The Hungerford Surgery, The Croft RG17 OHY	Out of hours 111	01488 682507
Transport	Ramsbury Flyer		01672 520501
	Link Gt Bedwyn		01672 870120
Vets Drove Vet. Hosp	51 London Road, Marlborough		01672 512043
Riverside Vets	London Road, Marlborough		01672 514875
The Veterinary Hosp.	Hungerford, 4 Bath Road		01488 683999

Name	Location	Info/contact email/tel no	Phone
Water	Thames Water Swindon	www.thameswater.co.uk/	0800 9808800
	'special assistance register' 0845 641 0068	Leaks/Burst pipe/Supply	0800 714614
		No water/pressure (check first)	0800 3169800
		Blocked Sewer related flood	0800 3169800
My Water Supplier is A/C no: Customer Services			

Wilts Council	Drains/flooded roads/gullies	Let Highways know	0300 4560105
	Emergency/Health/Safety/Animal Health Team	Out of office hrs.	0300 4560105 Phone above
<i>Wilts Council</i>	customerservices@wiltshire.gov.uk	www.wiltshire.gov.uk	0300 4560105
Highways	Customer Services		0300 4560105
Weather	Wilts Council	Weather.team@wiltshire.gov.uk	01225 713377
<u>Wiltshire sound</u>	<u>To publicize civil emergencies (BBC radio Swindon)</u>		<u>01793</u> <u>513626</u>

My useful Contacts	Location	Info/Contact email/Phone	Phone
HouseHold Insurance			
Building			

VOLUNTEER'S/**FIRST AIDERS** –

Would you give your skills/help in the event of an emergency? Please contact one of the Parish Councillors or Committee Members so we can add you to the list.

Name Address	Contact Tel No	I can
ANO	xxxxxx	do first aid, I have a 4x4 vehicle , snow clearing, help at the emergency centre, I am a qualified....



EMERGENCY CAN YOU COPE?

When disaster strikes, the Emergency Services want CLEAR, CONCISE INFORMATION AS SOON AS POSSIBLE. **If you are first on the scene, ascertain the precise location of the incident, and a broad indication of any casualties, fire, and damage that may have occurred.**

THEN

MAKE a 999 CALL to summon the emergency services. If there is any difficulties try to contact the individual services as follows:

1. County Police Headquarters 101
2. The local Fire Station – Berks 01189 452888
Wilts - Operational/Out of hours - 0306 799 0019
Enquiries - 01722 691000
3. Ambulance Control Point South Western - 01392 261500

If the telephones are out of order check if someone has a mobile telephone or flag down a mobile radio user (fire/police/ ambulance/gas/water/electricity/taxi etc.) and asks them to pass a message via their control room. Alternatively try to get a message passed by a local radio amateur.

THEN

If possible, collect the following additional information to assist the emergency services when they arrive:

1. Casualties. Location, number, and type of injuries.
2. Fire. What is on fire? Alternatively, is a fire imminent? Are there hazardous items nearby - fuel, paint, gas bottles, and explosives?
3. Vehicles. Is a Hazard Warning Panel marking displayed on the vehicle, e.g. a tanker? If so details of markings should be passed.
4. Buildings. Are they in danger of collapse? Are people still inside?
5. Approach to Incident Area. Is it clear for vehicles? Are there alternatives?
6. Water. Alternative supplies for hydrants? Rivers, lakes, ponds, swimming pools, farm tankers.

THEN when satisfied the above information has been gathered, assist with controlling traffic and people, casualties, until emergency services arrive. Warn others but **Do not put yourself in danger**.

Below are a list of Annexes that the Emergency Committee considered when putting the plan in place.

It is for The Committee's information **but does contain some useful tips for householders - highlighted in blue**.

TRIGGER – LOCAL FLOOD ALERT FROM ENVIRONMENT AGENCY, OR LOCAL KNOWLEDGE

1. Map showing

- Areas at risk of flooding
- Drains and gulleys
- Location of sand stores
- Roads, bridges and crossing points that are at risk of closing

2. Contact details of

- Flood wardens
- Farmers who can assist
- Local Highways Engineer (Wiltshire Council)
- Flood and Drainage Team (Wiltshire Council)
- Environment Agency
- Voluntary Groups who are in touch with vulnerable people.

3. Preparatory work

- Contact Local Highways team **if there is a drain/gulley, which floods and makes it dangerous for drivers when it rains.**

- **Encourage residents to join Environment Agency ‘[Floodline Warnings Direct](#)’ - a free service that provides flood warnings by phone, text, or email.**

- Apply for 1 Tonne of sand, bags, road signs, and gel sacs.
- Write to local barracks to ask if they are happy to assist when Parish is in trouble.

4. Actions when a flood warning has been issued -

NOTE – Specify WHO is responsible for each action, and establish a timeframe.

- Flood warning to check vulnerable properties
- Update website
- Notify Wiltshire Council of number of homes and businesses at risk, and those that have been flooded.

TRIGGER – ALERT FROM WILTSHIRE COUNCIL SEVERE WEATHER OFFICER

1. Map showing

- Roads that are gritted by Wiltshire Council – see Wilts Website
- Local areas at most risk (tight bends, steep hills, route to school, etc.)
- Priority areas that will be gritted by Wilts Council the A4, Brewhouse Hill on the secondary list.
- Location of grit bins – Oak Hill, Brewhouse Hill, Church Road
- Location of 1 Tonne salt
- Location of farmers who can help – Contact List

2. Contact details

- Snow warden volunteers – Contact/Volunteer's List
- Farmers with gritting equipment and snow plow – Contact List
- Wiltshire Council Severe Weather Team
- **4 x four drivers – Can you help?**
- Voluntary groups that are in contact with vulnerable people

3. Preparatory work

- Apply for 1 Tonne for salt
- Check grit bins, and contact Severe Weather team requesting grit if necessary.
- Ask farmer to confirm their equipment can be used
- Put article in winter edition of Parish newsletter

4. Actions to be taken

NOTE – Specify WHO is responsible for each action, and establish a timeframe.

- Call meeting of emergency committee
- Put warnings on website
- Notify farmer to mobilize salt stores
- Ask snow volunteers to grit pavements
- Refill grit bins from 1 Tonne salt

PANDEMIC FLU – is the UK's highest risk. In a severe outbreak, up to 750,000 people could die of flu in the UK.

TRIGGER – PANDEMIC DECLARED BY WORLD HEALTH ORGANISATION

1. Form emergency committee – include health care professionals if possible. Make this committee larger than others, since during a full pandemic up to half the committee could catch the flu.
2. Confirm contact details for
 - Volunteers who can collect and drop-off prescriptions, collect food, etc.
 - Local Link Volunteers (provide transport for people without transport)
 - Organisations for identifying vulnerable people
 - Local GP surgeries
 - Local pharmacy
 - Nearest 24 hour pharmacy
3. Preparatory Work
 - In Autumn, distribute information about 'flu jabs' in local website and newsletter
 - Share plans with the community – **GP Surgeries are currently inviting relevant patients to arrange an appointment for a flu jab. Get in touch with your Surgery to arrange one.**
4. During Pandemic
 - Put up NHS posters, and share with churches, village shop, etc.
 - **Consider cancelling public gatherings and meetings, as advised by the NHS**
 - Activate volunteers to help people living alone with:
 - Dropping off food
 - Dropping off prescriptions / anti-viral flu drugs
 - Looking after pets
 - Keeping in touch with infected people through email / phone.

TRIGGER – LOSS OF SUPPLY

1) **Electricity** – is distributed in Wiltshire by Scottish and Southern Energy

i). Preparation:

Download ‘Power Track’ App for smartphones (shows outages on a map)

Create <http://www.ssepd.co.uk/Powertrack/> as a favourite on your web browser

Encourage vulnerable people to join the ‘Priority Services Register’ 0800 294 329

Check welfare of vulnerable neighbours during an outage.

Consider opening a rest Centre in an outage, if prolonged period.

ii). **In an outage:**

Call 105 for information

2) **Gas - Smell gas? Call the Gas Emergency Services on 0800 111 999**

Interruption to supply? Call National Grid 24 hour Interruption information helpline: 0800 0745 788

3) **Water** – is supplied by:

Bournemouth Water

- Check website for planned works <http://www.sembcorpbw.co.uk/>
- Check web site to report problems
- Encourage vulnerable people to join ‘Customer Care Extra’ – see website
- Contact voluntary groups to check welfare of vulnerable people

Bristol Water

- Call the Emergency Helpline – see website
- Keep <http://www.bristolwater.co.uk/news/emergency/> as a favourite on your web browser
- Encourage vulnerable people to join the ‘Customer Care Plus Register’ – see website
- Contact voluntary groups to check welfare of vulnerable people.

Thames Water

- **Keep <http://www.thameswater.co.uk/thameswaterlive/index.htm> as a favourite on your web browser**
- **Ring 0800 316 9800 to notify supplier that there is no water.**
- **Check welfare of vulnerable neighbours.**
- **Encourage vulnerable people to join the ‘Special Assistance Register’ 0845 641 0068.**
- **Check welfare of vulnerable neighbours**

Veolia Water

- Call – see website

Wessex Water

- Keep <http://www.wessexwater.co.uk/> as a favourite on your web browser
- Emergencies and operational problems – See website
- Encourage vulnerable people to join the ‘Customer Care Plus’ – see website

Utility Companies change their telephone numbers so check your bill or the web site for the up-to-date information and keep the contact number handy.

TRIGGER – NOTIFICATION OF INFECTED PREMISES

The risks of disease being spread by those seeking recreational access to the countryside are very small, and can be reduced further by avoiding direct contact with animals.

In the event of a disease outbreak, there will be a presumption in favour of access to the countryside, subject to veterinary risk assessment.

Expect restrictions, in the movement of animals, people, and vehicles on and around infected site/premises, to be put in place.

There may be disinfectants that need to be applied when entering / leaving affected premises.

1) Animal Disease

These diseases have a serious economic impact for the farmer with fluctuations in price of the meat, and animal products.

There may be restrictions put on movement around the infected premises in zones.

i). Diseases that affect only the animal.

Such as Foot and Mouth, Blue Tongue and Classical Swine Fever, etc.

Access to and from infected flocks/herds will be restricted, to isolate the disease.

ii) Zoonotic Diseases

Diseases that can pass from animals to humans

Such as Avian Influenza, E.coli, Salmonella, etc.

Access to the area and to animals will be restricted for infection control.

2) Parish Council Actions:

Obtain up to date information from -

Department for Environment, Food, and Rural Affairs.

<https://www.gov.uk/government/organisations/department-for-environment-food-rural-affairs>

and, Animal and Plant Health Agency

<https://www.gov.uk/government/organisations/animal-and-plant-health-agency>

- Liaise with Wilts Council Animal Health Team, 0300 456 0100
- Provide information to community about closed footpaths and bridleways.
- Provide information about alternative public byways, which are suitable for exercising dogs, horses, etc.
- Check that positioning of public warning and information signage stays in place, and report to Council if tampered with/removed 0300 456 0100.
- Keep in touch with the affected farmer's family, and check their welfare.

Fuel disruption can cause severe hardship in rural areas that rely on vehicles to get supplies, including food and medication.

TRIGGER

NEWS ABOUT FUEL DISRUPTION, SUCH AS TANKER DRIVER STRIKE OR SUPPLIES NOT REACHING THE UK.

1. **Check Froxfield website for information - conserve fuel:**
 - take fewer trips by car (walk to shops, school, etc.)
 - encourage the use of public transport
 - use online shopping, if available.
 - List heated community buildings, if heating oil supplies – see Emergency Centres P.
 - promote Wiltshire's car sharing <https://wiltshire.liftshare.com/>

2. Identify priority workers in the community who will have preferential access to fuel. **Can you offer lifts, or do shopping for vulnerable neighbours?**

3. Check on the needs of vulnerable people in the community. Report anything to the Council that cannot be managed locally.

4. Provide details of the nearest filling stations, and opening hours.

5. **Please ask the community not to stockpile fuel (it can be very dangerous!)**

TRIGGER – PLANE CRASH, SERIOUS ROAD TRAFFIC COLLISION, EXPLOSION, CHEMICAL SPILL, ETC.

1. The Emergency Committee should keep in contact. If the emergency services need your assistance, they will contact you using the contact details in this plan.

2. Share message with the community, encouraging to

Go indoors, close doors and windows, and shut down ventilation systems if it is safe to do so.

Unless there is an obvious risk to the property, this will give you good short-term protection against the vast majority of hazards.

Stay indoors until you know more about the situation and the appropriate action you need to take to protect yourself further. The action you should take will be different depending on the nature of an incident so you could put yourself at more risk by not waiting for further instructions.

TUNE IN: Tune in to local radio and television to find out more about what is happening. If there is a major emergency radio and TV companies will interrupt programming to give the public safety advice and information about the incident.

BBC Wiltshire can be heard via -

Salisbury area: 103.5FM,

Swindon area: 103.6FM and 1368AM,

West Wilts area (Chippenham, Devizes and Trowbridge): 104.3FM,

Marlborough area: 104.9FM

AM frequency: 1332.

4. From the information that you have, prepare a situation report (see page 12)

5. Consider putting the local place of safety on standby.

FLOODING ADVICE – in an Emergency dial 999

FLOODING EMERGENCY River/Streams – Report to - Environment Agency **0800 807 060**

For local flooding, drains, streets, housing – Contact Wilts Council - 0300 4560105

Wiltshire Council contact – Renate Malton 01225 718514 renate.malton@wiltshire.gov.uk

Flood Warden for Froxfield – Pat Adams 077102 24387

Keep an emergency pack of torch and radio with batteries, tinned food/dry food/long life milk, and bottled water.

Protect doorways and low-level air vents with sand bags or rubbish bags filled with earth. Use silicon sealant to help make doors and windows more water resistant.

Turn off gas and electricity.

Move as much as you can, including food, upstairs.

If you are trapped by flooding, remain near a window to attract attention.

The Environment Agency has produced a range of leaflets giving information on how to limit damage to your home, what to do in an emergency, and how to restore your home after a flood.

If you need advice/information call Floodline I- 0345 988 1188

www.environment-agency.gov.uk

TO MINIMISE DAMAGE

Place sandbags, plywood or metal sheets outside all doors, window frames, and airbricks.

Put plugs into sinks and baths and weigh them down; disconnect the washing machine and dishwasher outlets.

Store chemicals like paint, cleaning products and pesticides high up.

Put electrical equipment and as much heavy furniture as possible upstairs or if you cannot do this weigh down furniture with something heavy.

Make sure important documents and any sentimental items are stored in a safe place.

Weigh down manhole covers with something heavy.

Make sure pets are safe.

WHEN FLOOD HITS

Listen to local radio for flood warnings and information or call the Floodline.

Do not try to walk or drive through floodwater – it could be contaminated or contain hazards you cannot see.

Do not walk on sea defences, riverbanks, or river bridges – they could collapse.

AND AFTERWARDS

Check your insurance policy and find out what your insurance company will pay for.

Take photos or video footage of the damage.

Only if safe to do so, mark the water levels for reference

Wear protective clothing when clearing up.

Remove mud and disinfect with hot soapy water and detergent.

Dispose of soft furnishings, food and clothes, which have been in contact with floodwater.

IF A SEVERE STORM IS THREATENED

Wiltshire Council –

Weather.team@wiltshire.gov.uk

01225 713377

Tie down loose items outside that cannot be brought in.

Stay indoors - preferably downstairs – and keep pets in.

Clear windowsills and close curtains to protect against flying glass.

If gas, electricity, or water is cut off, tell the relevant service.

As soon as it is safe, rope off or protect damaged areas to prevent injury from falling masonry, broken glass or electric cables.

CHEMICAL, RADIATION ACCIDENTS, TOXIC FUMES, AND SMOKE

Stay indoors, shut all doors and windows, and tune to your local radio station.

Switch off air conditioning or fans.

If you are outside, go to the nearest building or shop.

Listen to loudspeaker and radio announcements, and be ready to move if the area is evacuated.



RADIO

Warning the public

The Police may request the appropriate local radio stations to issue warning and advice messages. Check that you know where to find your local station. **Be sure that you have a battery-operated radio available.**

The following are the local frequencies that cover the county of Wiltshire.



BBC Radio Wiltshire FM	104.3 MHz North & West Wilts 103.6 MHz Swindon Area 104.9 MHz Marlborough Area 103.5 MHz South of the County
BBC Radio Swindon	103.6 MHz
GWR FM	96.5 MHz Marlborough 97.2 MHz Swindon 102.2 MHz West Wiltshire
Spire FM	102 MHz
Brunel Classic Gold Medium Wave	936 KHz West Wilts 1161 KHz Swindon
BBC Radio Gloucester FM	95/95.8/104.7 MHz
BBC Somerset Sound MW	1566 KHz
BBC Radio Bristol FM BBC Radio Bristol MW	94.9/95.5/104.6 MHz 1548 KHz (194m)
BBC Radio Solent FM BBC Radio Solent MW	96.1/103.8MHz 999 & 1359 KHz (221&300m)
Power FM (Soton)	103.2
Ocean FM (Portsmouth)	96.7/97.5 MHz

TO PUBLICISE CIVIL EMERGENCIES WILTSHIRE SOUND (BBC RADIO SWINDON): 01793 513626