

FROXFIELD PARISH COUNCIL

Wilts Council Groups & Funding

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More information can be found on the Wiltshire Web site www.wiltshire.gov.uk and through the highlighted links.

Marlborough Area Board (MAB)

The Marlborough community area includes the parishes of Aldbourne, Avebury, Baydon, Berwick Bassett, Broad Hinton, Chilton Foliat, East Kennett, Froxfield, Fyfield, Marlborough, Mildenhall, Ogbourne St. Andrew, Ogbourne St. George, Preshute, Ramsbury, Savernake, West Overton, Winterbourne Bassett and Winterbourne Monkton.

Area Boards are made up of

- unitary councillors
- a cabinet member from Wiltshire Council
- elected representatives from town and parish councils
- Community Area Partnerships representatives
- senior representatives from the Police, Fire and Heath services
- representatives of young people in the community area
- they may also include Housing associations, the armed services and other groups and organisations that are active in the area

If you live, work or go to school in Wiltshire, the Area Board in your area also includes you. Your views and ideas are important in assessing problems and potential solutions and in deciding how council services should be delivered.

- **Froxfield Parish Council Representative – Cllr. C J Costello**

One of the key roles of the Area Boards is to help local people find solutions to things that are complex or non-routine and affect the community as whole - not simply a few individuals. For the majority of routine problems, the Council can respond directly and this is the best place to start for most problems that are likely to affect you: http://services.wiltshire.gov.uk/Forms/area_board/index.php

However, if your problem does not fit into any of the categories in the above link or if the matter is causing widespread concern in the community, you can report it to your Area Board by filling in our [online community issue form](#). The form will ask you to tell us about the problem you are looking to resolve, who you have spoken to about the matter and what ideas you might have for solving it.

When we receive your form, we will be able to work with you to fully understand the nature of the issue, consult with our own departments that can help and also ask other interested members of your community for their views. Your divisional councillor and local parish council will also play a key role in the process.

The Froxfield village road plan - Funds have been requested from the Substantive Fund – see pages 3/4.

- **Froxfield Parish Council Highway’s representative Cllr. V Body**

and Cllr. C J Costello, will meet with the Highways department in late December 2016 to discuss the feasibility of the plan, and to seek approval of funds at the CATG meetings for all or part of the Plan from the 2017/2018 substantive budget.

The Community Area Transport Group. (CATG’s)

The CATG is a sub group of the Marlborough Area Board that specifically agree funds for highway issues for Marlborough and the surrounding villages.

Who are members of the CATG?

The CATG is normally made up of 10 members from the following groups:

- Members of the Area Board
- Town and Parish Council representatives
- Community representatives

Meetings will be attended by relevant officers from Wiltshire Council including a senior transport planner, a senior traffic engineer and a local highway maintenance engineer as necessary. Their key purpose is to offer advice and support to the group, but they do not vote on the issues raised. The CATG may also invite representatives from local organisations to its meetings to give technical advice or to share pertinent local knowledge.

How often does the group meet?

CATG’s typically meet at least four times a year. Meetings are intended to be limited to the membership set out above, but are open to other members of the Area Board who wish to attend. It can be open to the public if the Area Board wishes to do so. It should be noted that the CATG is not a constitutional or decision making body and hence proceedings are not minuted by Democratic Services.

How are CATG’s funded and what can the monies be spent on?

A discretionary highways budget has been allocated to each Area Board by the Cabinet Member for Highways and Transport. The amount allocated is dependent on the geographical size and population for each community area with the typical allocation in 2012-13 approximately £14,000 per group. The funding allocation is for capital funding and can only be used to provide new and improved highway infrastructure. It is suitable for small scale schemes that improve safety, increase accessibility and sustainability by promoting walking; cycling and public transport and improve traffic management. It cannot be used to fund revenue functions such as maintenance schemes or the provision of passenger transport services.

How are highway issues considered by the group?

Typically individuals raise highway issues through their [respective Area Board](#). Representation for individuals at the CATG is typically made through their local Parish or Town Council and it would be for a Parish / Town representative to attend the group and endorse the highways concerns / suggestions being made.

How are decisions taken?

The CATG has no formal decision making authority on operational matters or budget expenditure, but acts as an informal discussion forum making recommendations to the Area Board. Recommendations must be agreed at a full CATG meeting before being brought to the next Area Board for approval.

With only a limited allocation, each group will look carefully at all the issues raised. Where a solution has been identified it will be prioritised along with all other received requests.

What is a substantive CATG scheme?

If the estimated cost of an identified CATG scheme is found to be excess of the total discretionary amount available, the group consider submitting a bid for funding from the centrally held substantive funds. Bids from the respective groups are made annually around May and a decision made in July. Each bid is subject to a full assessment appraisal and scored against set criteria before funding is allocated.

Issue details

Ht-12-15 - The Results Of The Area Board 'Substantive Highway Scheme' Funding Bid Process

- [Details](#)
- [History](#)
- [Decisions](#)

To announce the results of the distribution of the Local Transport Plan (LTP) Area Board 'Substantive Highway Scheme' budget of £250,000 in 2015/16.

Lead member: Cllr Philip Whitehead, Wiltshire Council Cabinet Member for Department: Highways and Transport.

Consultation process


The Cabinet Member report that outlined and approved the mechanism for applying for Substantive Highway Scheme funding was circulated to all Members and Community Area Managers in July 2011. In addition, informal consultation on the Substantive Highway Scheme funding mechanism and the opportunity to bid for funding has taken place at the Area Board Community Area Transport Group meetings since that time.

Decisions – Below represents the financial year - 2015

- 29/07/2015 - [HT-12-15 - THE RESULTS OF THE AREA BOARD 'SUBSTANTIVE HIGHWAY SCHEME' FUNDING BID PROCESS](#)

Decision details

HT-12-15 - THE RESULTS OF THE AREA BOARD 'SUBSTANTIVE HIGHWAY SCHEME' FUNDING BID PROCESS

- [Find out more about this issue](#)
- [Printed decision](#)  PDF 168 KB

Reasons for the decision:

There needs to be a mechanism for delivering Area Board transport scheme priorities that exceed the Area Board's available discretionary highway budget and are unable to be implemented in phases over time. The agreed methodology and the application of the Substantive Highway Scheme Bid Evaluation Formula has resulted in eight scheme bids being awarded Substantive Highway Scheme funding in 2015/16.

Alternative options considered:

The mechanism that was approved in July 2011 for distributing the Substantive Highway Scheme Fund awards funding according to value for money and deliverability. Under this mechanism, value for money is the ratio of the cost and benefit of the prospective scheme and deliverability is an assessment of how challenging a scheme would be to implement within a given financial year, considering technical, legal/procedural, operational, financial and public factors. **Appendix 1** sets out the Substantive Highway Scheme Bid Evaluation Formula incorporating the above.

- [HT-12-15 - Report](#)  PDF 66 KB
- [HT-12-15 - Appendix 1](#)  PDF 59 KB
- [HT-12-15 - Appendix 2](#)  PDF 45 KB

MAB - Community area grants

- Up to £5,000 available (more in exceptional cases) for your community project.
- Funding linked to local priorities.
- Simple online application process.
- Up to and including £1000 available for small projects, where there will be no need for you to find matched funding.
- Up to 50% of the total cost of a project, where the total cost is more than £1000.
- Support for organisations making applications.
- Signposting to other sources of funding.

Read the eligibility criteria in full [Community area grants criteria 2016/17 474kb](#)

Purpose

Funding is available to help provide facilities, equipment and projects that are important to the local community. These awards can really make a big difference in helping communities get schemes and projects started. The area boards wish to support the idea of volunteering and community involvement so have decided that community area grant funding should go to these groups.

Local priorities

You are encouraged to link your application to local priorities. To explore local priorities relating to your grant you should take a look at the webpage for the [area board](#) you are applying to. Documents you may wish to refer to include the community plan, area board priorities and the Joint Needs Assessment (JSA).

Town and parish council

Town and parish councils are encouraged to promote local community projects and support applications for funding. The area board will only consider applications from town and parish councils where the project cannot reasonably be expected to be funded from their precept.

How to apply

All applications must be completed online. If you need computer support to help you to complete the form you can find more information on the [digital Inclusion](#) page on Wiltshire Online.

- [Check if your project is eligible and start an application](#)
- [Log in to your online application](#) if you are already registered.
- [View grants applied for across Wiltshire](#)

The process

Applications will be considered at each area board meeting. For details of the next meeting for your area go to the relevant page for your [Area board](#).

When you have submitted your application the Community Engagement Manager (CEM) will review it. They might refer it back to you for revision at this stage for you to re-submit.

When we have received the revised application, you will be sent notification that your application has been received.

Next, you will be informed via email which meeting your grant will be taken to for a decision. You will be invited to attend this meeting. It is a good idea to attend the meeting to support your application. The CEM will produce a report for the meeting that will be publicly available 5 days before the meeting on the area board website.

After the meeting you will receive notification via email about the decision. Successful applicants will then need to follow the online procedure in order to receive their funding.

If you have any questions or issues about the online application process, please contact your [Community Engagement Manager 269kb](#).

Related documents

[councillor-led-project-area-boards-grant-criteria-2016-17.pdf 244kb](#)

[sources-of-funding-advice-2016-17.pdf 366kb](#)

[capital-and-revenue-guidance-2016-17.pdf 198kb](#)

MAB - Community youth activities and grants

We are committed to supporting young people and their communities to come together to offer a range of activities for those aged 13-19. The activities are also for those aged up to 25 with special educational needs and/or disabilities.

Activities on offer include arts, music, sports, leisure and other after school activities where young people can make friends in a fun and safe environment.



The community area boards have allocated funding to provide these activities for young people. This funding has also helped to employ a community youth officer to:

- Be the 'go to' person for youth issues and signpost young people to activities
- Help to develop activities in the community by talking to young people
- Supporting young people so that they have a voice in the community area boards
- Starting and managing local youth and community projects
- Delivering a written report on the needs, outcomes, priorities and objectives for local activities

I'm interested in delivering activities or have a great idea for a youth project – how do I access funding?

The community area boards and local youth networks will contact local providers to deliver activities. This will happen through grant funding or buying from an accredited provider catalogue.

Grants

- You can get up to £5000 for your project by completing an [online application form](#)
- The final decision will then be made by the community area board.
- [Browse grants](#) that have been submitted in your area
- [Existing applicants log in](#)
-  [Grants criteria 51kb](#)
-  [Local youth network grants scoring sheet 53kb](#)

Accredited provider catalogue

We have a catalogue of accredited providers so that services and activities can be purchased for young people. To register please visit [supplying south west](#). From the home page please click on opportunities then click on register free and follow the instructions. To become an accredited provider, download and complete the accreditation questionnaire.

Please note: you do not need to be on the accredited provider catalogue to apply for grant funding.

For information please contact procurementunit@wiltshire.gov.uk

Useful information

- [Activities toolkit 2mb](#) – a step by step guide
- [Grant application pack 121kb](#)
- For information about [local services and activities](#) for young people in your area
- Voluntary and community sector infrastructure and support organisations for a range of help and advice:
- [Community First](#)
- [Develop Enhancing](#) Community Support
- [RunAClub](#)
- [Wessex Community Action](#)
- Wiltshire Children and Families [Voluntary Sector Forum](#)

Digital Literacy – Community Grant

Applications for digital literacy grants are also managed through this system. Read more about the digital literacy grant scheme on the [Wiltshire Online](#) website.

Purpose

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How to apply – The Digital Inclusion page provides more information

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