

# Paisley Colour Photographic Club

## Constitution

1. The Club shall be known as ***Paisley Colour Photographic Club***, hereafter referred to as “the Club”.
2. The object of the Club shall be to further members’ skills, knowledge, interests and enjoyment in all aspects of photographic imaging.
3. Members of all categories must complete a Membership Form each year and pay the appropriate subscription by 30<sup>th</sup> November. Members who fail to do so will be deemed to have resigned. Membership is only granted to those willing to abide by the rules of the Club and the decisions of the Council.
4. Members who have not paid their subscription by the entry date of any Club competition shall be ineligible for entry to that competition.
5. Life membership may be offered to a maximum of ten members. The fee for such membership shall be the equivalent of ten times the full subscription rate at the time of becoming a Life Member. Such members will have to pay for any extra charges for which Ordinary Members are liable.
6. An Annual General Meeting shall be held in April each year to hear Reports from Office-bearers, to consider the Financial Reports, to elect a Council for the following year, determine the annual subscription for the following year and to transact any other competent business. Intimation of this Meeting shall be given in the Club’s Syllabus. A quorum shall be 20% of the membership.
7. The Financial Year shall run from 1<sup>st</sup> September until 31<sup>st</sup> August and the final Financial Statement shall be submitted by the Treasurer to the Council. The Council shall ensure that the accounts are audited or independently examined each year. A final audited Statement shall be provided for Members by 1<sup>st</sup> March each year.
8. The affairs of the Club shall be governed by a Council elected by members at the Annual General Meeting.
9. The Council shall consist of nine members including the President, Vice-President, Secretary and Treasurer. Duties of the remaining members shall be determined by the Council.
10. All members of the Council shall retire at the Annual General Meeting and are eligible for re-election, subject to the following criteria.
  - a) Members of the council can serve for up to a maximum of five consecutive years.
  - b) The Secretary and Treasurer, at the end of their five years on the Council, can have an extension of a further two years, allowing them to serve for a maximum of seven consecutive years.
  - c) A retiring member of the Council, having served for the maximum period, cannot be re-elected to the Council for at least one year.
  - d) Tenure of the office of President and Vice-President shall be for a maximum of two years in each post. They shall not be restricted as in 10(a).
  - e) The retiring President shall serve *ex officio* for one year.

11. The Council shall have the authority to replace any member of the Council who resigns during a year and to co-opt any extra members, or create sub-committees, as deemed necessary to fulfil a specific purpose. Extra co-opted members shall not have a vote at Council meetings.
12. The Council shall meet at least once a month during the period August/September to May inclusive.
13. At all Council Meetings, four shall form a quorum.
14. The Council shall have the right to refuse membership of the Club.
  - a) A member whose conduct is contrary to the interests of the Club can have his/her membership suspended by the Council, pending a final decision at a General Meeting.
  - b) A member can have his/her membership terminated by a majority of those present and voting at a General Meeting.
15. An Extraordinary General Meeting of the Club can be called at any time at the request of the Council or by no fewer than 20% of the membership. This meeting shall take place within twenty-eight days from the date such a request is received by the Secretary. One week's notice of the meeting shall be given to all members.
16. At all meetings, decisions shall be by simple majority vote of the members attending and voting, except as provided for in Clause 22. The President, or acting President, shall have a deliberative and a casting vote.
17. In the event of the Club being wound up, an Extraordinary General Meeting shall decide on the disposal of assets. At such a Meeting, those present shall form a quorum.
18. All property of the Club shall be held in trust by the President and Vice-President.
19. The Club shall carry adequate insurance for all Club equipment and shall also maintain in force a Third Party Public Liability Policy. The sum assured in each policy shall be reviewed by the Council annually.
20. All bank accounts, memberships, domain names and other registrations must be made in the name of the Club and not in the name of one individual.
21. The International Exhibition funds shall be held in trust by the Council. After 2011, if no Exhibition resumes, the funds may be eroded at a rate of not more than 20% per year of the initial sum. A report shall be made at the AGM each year.
22. Alterations to the Constitution shall only be made at a General Meeting and by a two-thirds majority of those present and voting. Proposals to alter the Constitution must be made, in writing, to the Secretary, at least twenty-one days before a General Meeting. Proposed changes shall be tabled at two Club meetings prior to the General Meeting.