

Halifax Photographic Society

Established in 1914



Members Handbook

Effective September 2017

Affiliated to the Yorkshire Photographic Union



Constitution

Adopted May 3rd 1949

(Amended May 1958, 1959, 1960, 1997 & 2012)

1. The Society shall be called:

"Halifax Photographic Society"

(here in after referred to as the 'Society')

2. The object of the Society shall be the promotion of knowledge related to the Science and Art of Photography in all its branches. This may be by means of meetings, lectures or any other method the Executive may think desirable.
3. The Society shall consist of suitably titled officers, committee members and ordinary members. Junior members should not have attained the age of 18 before the end of the year in which they join (see 5 below).
4. All members shall receive a copy of all club and competition rules immediately on joining and following any revisions to these.
5. The affairs of the Society shall be managed by an Executive consisting of a President, a Vice President, a Secretary, a Syllabus Secretary, a Treasurer, a Competition Secretary, an Exhibition's Officer, a Society appointed Yorkshire Photographic Union representative and two members elected to the

committee. Five shall form a Quorum.

6. Under the direction of the Executive the Secretary shall conduct the correspondence and keep records of all the proceedings of the Society.
7. The treasurer shall keep an account of all monies received and paid by the Society; produce vouchers and accounts whenever required to do so by the Executive; and present an audited statement of Accounts at the Annual General Meeting.
8. An Annual Meeting of the Society shall take place in May each year for the purposes of receiving from the Executive a report of the year's work and an Audited Statement of Accounts of the Society; for the election of Officers and other members of the Executive; and for election of an Auditor.
9. All members of the Executive shall retire annually but shall be eligible for re-election. The President may not hold office for more than two years in succession. Election will be by nomination and ballot. Nominations may be made upon a paper provided in the Society's room; or by letter, to be received by the Secretary not less than one week prior to the day of the Annual Meeting.
10. Meetings of the Society shall be notified by the current club syllabus.
11. An Extraordinary General Meeting of the Society may be called at any time by the President or the Executive; or must be called by the Secretary on

receiving a requisition in writing signed by not less than one quarter of the membership. Seven days notice of such a meeting shall be given and the notice shall state the object for which the meeting is called.

12. The annual subscription for Ordinary and Junior members for the ensuing year shall be fixed at the Annual General Meeting. Subscriptions shall become due on the 1st day of October in each year. New members should subscribe by the second month of their membership.
13. The Executive shall have the power to determine any question of the interpretation of these rules as well as any matter that may arise not provided for by these rules.
14. No alterations shall be made to any of these rules unless the proposed alterations are approved by two-thirds of those members present at the Annual or an Extraordinary General Meeting.
15. The Society shall not be dissolved except at Extraordinary General Meeting, and by a majority of three-fourths of those present at such a meeting.
16. In the case of dissolution of the Society any property remaining after settlement of liabilities shall be offered for sale and the proceeds thereof given to a similar Society with similar aims to this Society.
17. No surplus monies may be employed other than in strict furtherance of the Society's aims. No gratuity or other money grant shall be made to any Officer or

member of the Society; or any dividend or bonus in money unto or between any of its members.

18. All property, apparatus, furniture, lighting, fittings or other moveable objects used and owned by the Society shall be vested in the Executive for the time being.

General Competition Rules

(Amended May 2010, 2011, 2012, 2013, 2014, 2016, 2017)

19. Photographic image(s) must be the work of the author and must originate from a camera.
20. Photographic image(s) may be trade processed.
21. Images must NOT bear an authors name.
22. All photographic images submitted must have titles.
23. Digital images must be numbered, have a title and the authors' initials e.g. 1Blue_Moon_TS.jpg and be in JPEG format. (NB. The Yorkshire Photographic Union rules require digital images to be in JPEG format).
24. Competition entry dates are published annually and will be announced at meetings. Late entries will NOT be accepted.
25. All print competition entries MUST be mounted. The maximum and preferred mount size is 500mm X 400mm. (NB. The Yorkshire Photographic Union rules require mounts to be this size for entries to their competitions). For Society competitions the minimum

print size allowed is 130mm X 180mm on a minimum mount size of 205mm X 255mm.

26. The Society will hold four Annual Trophy competitions and an Annual Photographer of the Year (POTY) competition.
27. In Trophy competitions, (except for the Portfolio Competition see **Portfolio Competition** section), the judge will be asked to award points to a maximum of 20 per image, to award an overall winner runner up and second runner up and may award as many highly commended and commended as he/she thinks fitting. Certificates of Merit will be awarded for the winner, runner up and second runner up and those images awarded highly commended and commended.
28. In "Photographer of the Year" (POTY) competition rounds, judges will award points to a maximum of 20 per Image. The highest two (2) marks of each competitor in all three rounds of the competition (six scoring images) will be added together. The competitor with the highest total marks at the end of the year will be declared "Photographer of the Year" (POTY). Certificates of Merit will be awarded for the winner, runner up and second runner up.
29. Images can be submitted to only one Society competition, except that one image from each of round's 1, 2 & 3 of the POTY competition in that specific years competition calendar may be used in each of the Annual Digital Image Competition, the Annual Colour Print Competition, the Annual Monochrome Print Competition

or Portfolio Trophy Competition within the same years competition calendar. In effect, a maximum of three POTY images may be used in these three competitions, one per non - POTY competition. In the case of the Annual Portfolio Competition two images used in any of the rounds of the POTY and the previously mentioned Trophy competitions may also be used in the Annual Portfolio Competition. However, images used in any of rounds 1, 2 & 3 of the POTY competition then subsequently used in either the Annual Digital Image Competition, the Annual Colour Print Competition, the Annual Monochrome Print Competition and the Annual Portfolio Competition must be used in the same format e.g. colour print, monochrome print or digital projected image format as used in rounds 1, 2 & 3 of the POTY Competition.

30. The overarching rule is, subject to compliance with all other competition rules, images should not be submitted to more than two competitions within that years' competition calendar year.

31. Images that are 'substantially' the same should not be entered by the same author as both prints and projected images. Any image entered in any previous years competition is ineligible for re-entry in any other form in subsequent years e.g. colour print one year and monochrome print the following year and like or similar images from the same 'original' capture may not be entered. It is the responsibility of the Competition Secretary to apply this rule.

32. In all instances, the judges, decision will be final.
33. All Trophies must be returned to the Society upon request.
34. External exhibitions and external competitions will NOT be governed by these rules.
35. The primary image must NOT be more than (3) three years old at the time of entry.
36. All competitions must have a minimum of (3) three entrants in order to proceed to judging.
37. Competitors are deemed to have accepted and agreed to be bound by these rules. Entries NOT in accord with the spirit of the rules may be disqualified at the discretion of the Competition Secretary.
38. In the case of monochrome images the Society have adopted the FIAP definition of monochrome:
 - A black and white image going from very dark grey (black) to very light grey (white) is a monochrome work with various shades of grey. A black and white work toned entirely in a single colour will remain a monochrome work able to stand in the black and white (monochrome) category; such a work can be reproduced in black and white in a catalogue.
 - On the other hand, a black and white image modified by partial toning or by the addition of one colour, becomes a colour work (polychrome) and can be reproduced in colour in a catalogue.

39. Colour images include all images other than those listed in rule 19 above including images modified by partial toning or the addition of a single colour.
40. Digitally projected images should be submitted in the current YPU file format and size.
41. Copyright of all entries is retained by the author but entry into Society competitions will be taken to signify a willingness to make accepted images available for use by the Society in inter club competitions and in Society submissions to the Yorkshire Photographic Union and in Society exhibitions.

Specific Annual Competitions

The Thompson Rose Bowl Trophy

For the best monochrome print. A maximum of three (3) print entries per author.

The Harnett Trophy

For the best colour print. A maximum of three (3) print entries per author.

The Fearnley Shield (Trophy)

For the best projected digital image. A maximum of three (3) entries per author.

The Portfolio Trophy

The Annual Portfolio competition will be a 'standalone' competition. Any score awarded in this competition will NOT contribute to the Additional Trophy. The Annual Portfolio Competition will be in two sections. Section 'A' will

be open to those members who have NOT previously won a Society competition. Section 'B' will be for those members who have previously won a Society competition, previously had work accepted by the YPU, have been awarded certificates or distinctions from photographic bodies as result of submission of work e.g. RPS, PAGB etc. or have been awarded a certificate or distinction from a college or university as a result of undertaking a formal course of photographic study e.g. BTEC, City & Guilds etc.

The Harry Hosker Trophy will be awarded to the winner of section 'A' of the Annual Portfolio Competition. A separate Trophy will be awarded to the winner of section 'B'.

A portfolio submission will consist of **'four, unrelated print'** images, subject to rule 30, two (2) of which may be images that have been submitted in any of the rounds of POTY or any of the other three Society Annual Trophy competitions of that year.

For clarity on what might be included in a portfolio see below.

The 'unrelated subject' images making up a portfolio should be prints that include one example from four of the following ten categories:

- A portrait subject; human or domestic pet where the treatment involves the formal cooperation and acknowledgement of the sitter in the taking of the image. May include images of a commercial, formal nature e.g. wedding's, christenings, fine art nudes, fashion based.
- Street and photojournalism/documentary

subjects; where the treatment is primarily candid and may include the informal cooperation and acknowledgement of the sitter in the taking of the image. Should ideally include the subjects surroundings and not just a full body portrait.

- A landscape subject; including cityscapes, and urbanscapes where the primary purpose is to show all the visible features of an area. Includes seascapes where the primary and majority subject is the sea not land.
- Architectural subject; includes both creative and record treatments where the primary purpose is to show the art and practice of design and construction of a building.
- Natural history or wildlife subject; includes all branches of natural history depicted in a way that a well-informed person will be able to identify the subject material and certify it's honest presentation.
- Still life subject; includes studio based and location based treatments of obviously staged and constructed sets.
- Interior room sets; includes both creative and record treatments where the primary purpose is to show the design and construction of room.
- Sporting subject; includes all acknowledged forms of sport and games where the purpose is show some technical aspect of the sport or game in action.
- Abstract subjects; includes images in which the original and primary source material is largely unrecognisable. The emphasis being placed on pattern, line, contour, colours, texture etc.
- Any other subject not described above and that can be clearly identified by the judge as a 'distinct

subject' unrelated to others in the portfolio submission. This being at the judges' discretion.

Note, factors like;

- Mono/Colour
- Matt/Glossy paper
- Macro/Wide-angle/Telephoto

are technical differences not subject matter differences and can be applied to any of the categories.

The Annual Portfolio Competition judge will be asked to award points from 0 - 20 to each portfolio, points being awarded to the portfolio in its entirety and NOT each individual print. The judge will be asked to select an overall winner, runner up and second runner up in each of section 'A' and 'B' and may award as many highly commended and commended portfolio's as they feel appropriate in each of section 'A' and 'B'.

The Harry Hosker Trophy

This will be awarded to the winner of section one of the Annual Portfolio Competition (see above).

The Additional Trophy

This will be awarded to the member who achieves the highest aggregate score from all competitions but doesn't win any competition outright in the competition calendar of that year. This award will be open to all members including those who have won trophies in previous years.

The Herbert Morris Trophy for 'Photographer of the Year' (POTY)

Throughout the year a series of three rounds of this photographic competition will be held. Prints (colour or monochrome), will compete with projected digital images in the same competition. The maximum entry per author in any one of three rounds will be three (3) images, which can be all prints or all digital images or any combination thereof. Entries will not be eligible for any other competitions in subsequent years (see rule 11), except that one image from rounds 1, 2 & 3 of the POTY may be used in each annual trophy competition in addition to being used in a POTY competition round in the same competition calendar year (see rule 10). One POTY round will have a set subject. This will be announced before the last meeting of the previous winter programme and published in the next winter programme. Entries for the set subject round must be the authors' interpretation of the set subject, but any entry in dispute will be decided upon by the Competition Secretary. One of the rounds will be a 'print submissions' only round. Judges will be appointed for each round and asked to award points to a maximum of 20 to each image. The judge may award as many maximum point scores as he/she thinks fit. The author with the highest total mark, taking their two (2) highest scores in all three rounds (six scoring images) will be declared Photographer of the Year. In the event of a tie, this will be resolved by adding the third best scores in each of the three rounds that produced the tie of those authors who are tied. The highest scoring author resulting from this tiebreaker will be awarded the Herbert Morris Trophy and the accolade of Photographer of the Year.