

Bingley Camera Club Constitution

1. The Club

The Club shall be known as Bingley Camera Club

2. Aims

The aim of the Club shall be for the furtherance and enjoyment of the art of photography and to expand members' photographic knowledge and skills through a mixture of lectures, competitions, tuition and other activities within a social environment.

3. Meetings

Meetings of the Club shall take place on Mondays of each week, in Bingley at a suitable venue to be agreed by the committee. Meetings will generally start at 7.30 unless otherwise agreed and any variations will be announced by email and/or on the club website.

4. Membership

- a) Membership is open to any person interested in or practising photography.
- b) Anyone may apply for membership of the Club and if accepted for membership will be bound by the Club rules and constitution. Membership is subject to approval by the Committee and payment of any subscription agreed by the Club.
- c) Members will be entitled to bring to meetings prospective members or other guests. This will be limited to two visits per guest after which a guest would be asked to join the Club as a Member.
- d) Members under the age of sixteen must at all meetings and events, social or otherwise, be accompanied by a parent or guardian.

5. Fees / Subscriptions

- a) The Annual Membership fees for membership shall be for sums agreed at the Annual General Meeting and should be paid at the start of each Club Season.
- b) Meeting fees (if applicable) shall be for sums agreed at the Annual General Meeting and shall be paid at the start of each meeting attended.
- c) Any member whose subscription is more than two months in arrears shall be deemed a lapsed member.
- d) New members may join at any time of the year upon payment of the annual subscription or half the annual fee, if after the Christmas break.

6) Finance

- a) All monies received by or on behalf of the Group shall be applied to further the aim of the Group and for no other purpose.
- b) Any bank accounts opened for the Group shall be in the name of the Group.
- c) Any cheques issued shall be signed by two nominated members of the Committee.
- d) The Group shall ensure that its accounts are audited or independently examined every year.
- e) The Group may pay reasonable out of pocket expenses to members of the Management Committee.

7. Annual General Meeting

- a) The Group shall hold an Annual General Meeting (AGM) usually in the month of April.
- b) All members shall be given at least fourteen days' notice of the AGM and shall be entitled to attend and vote.
- c) The business of the AGM shall include:
 - receiving a report from the President on the Group's activities over the year
 - receiving a report from the Treasurer on the finances of the Group
 - electing a new Management Committee and
 - considering any other matter as may be decided.

8. The Committee

- a) The Committee of the Club shall consist of President, Vice President, Secretary, Treasurer, Competition Secretary, Syllabus Secretary and any other officers or members elected at the AGM.
- b) All members of the committee are subject to re-election at the AGM.
- c) The committee shall have the power to co-opt any other members of the club as necessary and may also allocate specific tasks to individual members who will not be eligible to vote on decisions of the committee.
- d) The President or in his / her absence the Vice President will chair the meetings of the committee, the annual general meeting or any special general meeting.
- e) The President will normally be elected for a period of two years, but will be subject to re-election after the first year. The president will not be eligible for a second term of office within a five year period.

9. Assets and Equipment

a) The capital assets and equipment of the Club belong to the paid up members for the time being of the Club, and any member retiring from, or leaving the Club, for any reason whatsoever, shall not be entitled to claim, or be paid, any sum in respect of their interest in the Club.

b) In the event of the Club being wound up the assets and equipment shall either be donated, or sold and the net proceeds of the sale, the balance of funds held in the bank account and any petty cash shall be donated to other local groups with a similar aim.

10. Special General Meetings

Special General Meetings can be called when necessary but shall be for a specific purpose and only business appearing on the notice of such meetings will be discussed at them.

The Secretary shall give all members at least seven days' notice of any Special General Meeting together with notice of the business to be discussed.

11. Termination of Membership

Any member may have his or her membership terminated by the committee if, in its opinion, the member has brought the club into disrepute or whose behaviour is deemed by the committee to be unreasonable.

The member shall have the right of appeal against termination of membership of the club. Any request for the holding of a Special General Meeting shall be in writing, addressed to the Secretary, and shall be supported by two other members.

After hearing the appeal the Special General Meeting may reinstate membership provided there is a majority vote of the members present.

12. Complaints

Complaints, which must be in writing, will be dealt with by the committee in the best interests of the Club. The decision of the committee will be final.

13 Alterations to the Constitution

Any changes to this Constitution must be agreed by at least two-thirds of those members present and voting at any General Meeting.

14. Dissolution

The Group may be wound up at any time if agreed by two-thirds of those members present and voting at any General Meeting.