



OLD SCHOOL POP UP EXHIBITION ENTRY FORM

Deadline for entries

Monday 21st October 2019

Please Read Conditions of Entry for Exhibition. Venue: Old School, Old Wolverton Rd, MK12 5NP

EXHIBITION MANAGER: Mike Bloor ENTRY PROCESSING & LABELS: Charmian Hayes

Handing in Saturday **2nd November** **from 9.00-9.30am**

Collection on Saturday **2nd November** **4pm**

Please ensure a label from page 3 is attached firmly to the back of each of your pictures

Complete and detach the entry form below and send to:

Charmian Hayes, 22 Upper Stonehayes, Great Linford, MK14 5ER

Or email to charmian.hayes@btinternet.com

Artist Name: _____

Tel: _____

OSPU

Email address: _____

TITLES: PLEASE DO NOT USE "UNTITLED" OR A REPEATED TITLE WITH DIFFERENT SUFFIX, eg Dog1, Dog2 etc

Maximum size 76cm Smaller pictures are preferred as we will be using table easels.

HANGING FEES More than 61cm in either direction, not exceeding 76cm £3.00

For Not exceeding 61cm in either direction, £2.00

FRAMED

FRAMED incl CANVAS ON STRETCHERS	Title	Size in CM	Medium	Price min £25	Hanging Fee
UNFRAMED	Title		Medium	Price min £10	Hanging Fee
					£1.00
					£1.00
					£1.00
					£1.00

If there is space for more paintings I would like to be contacted: Yes / No (please indicate)

Payment: I enclose a cheque made out to MKSA for £ _____ or Cash £ _____ or BACS£ _____

Bank Transfer Ref No: (Please use your surname and OSPU) _____



Milton Keynes Society of Artists

CONDITIONS OF ENTRY FOR EXHIBITION AT OLD SCHOOL

Entitlement	<p>Up to 4 framed and 4 unframed pictures for this exhibition. Space at the venue is limited so smaller works are ideal. When the full complement of entries is reached the entry list will be closed. If there are not enough entries we will contact those artists who have indicated on the entry form that they could exhibit more.</p> <p><u>Canvas paintings on stretchers must be entered for hanging with framed work.</u></p> <p>All members must have paid their subscription at least 7 days prior to exhibition.</p> <p>The Society will be entitled to use images of paintings entered, for promotional or archival purposes, unless the Artist advises the Chairman to the contrary.</p>
Commission	The Society will deduct a commission of 20% on sales.
General Requirements	<p>All work must be for sale and be the original work of the member. Images of nude figures cannot be accepted</p> <p>Original prints in limited editions (e.g. linocuts, etchings) will be accepted but not photographic or computer generated images (e.g. Giclee Prints). Members are advised to consult a committee member if they have doubts relating to the eligibility of their work as the Society reserves the right to refuse entries at its discretion.</p>
Copyright Requirements	<p>Copies of work or style of another artist must always acknowledge the original work in the title.</p> <p>Responsibility for infringing the copyright of any other person lies solely with the member.</p>
Period of entry	<p>This exhibition is for a period one day.</p> <p>Do not enter a painting unless you are prepared to commit your paintings for the full exhibition period, as paintings cannot be removed or substituted during the exhibition.</p>
Size Limit & Sets	<p>No picture of which one side, <u>including frame</u>, measures more than 76 cm, (30inches) will be accepted. For framed work exceeding 61cm a higher hanging fee will be charged as 2 desk easels will be required.</p> <p>All items must be submitted as single pictures, no sets, diptychs etc.</p>
Framing and Mounting	<p>Frames should be fitted with 'D' rings on each side approximately one third from the top of the frame and taut wire or cord. Unframed canvas on stretchers must be treated as framed work and prepared accordingly with d-rings and cord.</p> <p><u>No Clip frames.</u></p> <p>Unframed work should be mounted and wrapped in clear cellophane.</p>
Pricing	<p>Framed pictures (including unframed canvases on stretchers) minimum price: £25.00</p> <p>Unframed minimum price £10.00</p>
Procedure for entry	<p>Application Complete the labels on page 3 of the Entry Form and attach them to the back of your pictures.</p> <p>Complete the Entry Form and send it to the person indicated on the Form, before the closing date for entries. All forms must be sent to the person indicated.</p> <p>Stewarding: No stewarding is required.</p> <p>Handing in: Check in your pictures with the registrar. You will be given your printed MKSA labels on arrival.</p> <p>MKSA Labels: Attach to the <u>top right</u> hand corner on front of work to be displayed</p> <p>Hand labelled work to a member of the hanging team.</p> <p>Collection: You must collect your unsold work at the arranged time as the building will close soon after that.</p>
Insurance	Exhibitors are advised to insure their work against all risks. Although all reasonable care is taken, no responsibility can be accepted by the Society for loss or damage to exhibits.

MKSA

Artist: _____

Title: _____

Medium: _____ Price: £ _____

MKSA

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