

# The Midhurst Dance School

## Registration, Medical Emergency Contact and Media Consent Form

29 Taylors Field, Midhurst, West Sussex, GU299PH Tel: [07961841614](tel:07961841614) email: [debbie\\_purves@hotmail.co.uk](mailto:debbie_purves@hotmail.co.uk)  
[www.midhurstdanceschool.co.uk](http://www.midhurstdanceschool.co.uk)



### STUDENT DETAILS

NAME	
DOB	
ADDRESS	
HOME TEL	
MOBILE	
EMAIL	
ADDITIONAL INFORMATION if you require extra space for details, please attach a separate sheet.	
LEARNING DIFFICULTIES	
MEDICAL/INJURY	
ALLERGIES	
CURRENT MEDICATION	

EMERGENCY CONTACT 1

NAME	
RELATIONSHIP TO STUDENT	
HOME TEL	
MOBILE	
EMAIL	
ADDRESS	

EMERGENCY CONTACT 2

NAME	
RELATIONSHIP TO STUDENT	
HOME TEL	
MOBILE	
EMAIL	
ADDRESS	

<p>I give consent for my child to be referred for emergency treatment if required. (if you wish to withhold your consent, please email <a href="mailto:debbie_purves@hotmail.co.uk">debbie_purves@hotmail.co.uk</a>)</p>	
<p>I give permission for photos and videos to be taken of my child for marketing purposes for the dance school and or the dance school's website. (if you wish to withhold your consent, please email <a href="mailto:debbie_purves@hotmail.co.uk">debbie_purves@hotmail.co.uk</a>)</p>	
<p>I agree to give a term's written notice to withdraw my child from any class or a term's fees will be charged.</p>	
<p>I acknowledge receipt of the school's terms and conditions. I have read them and agree to abide by them.</p>	
Signature of Parent/Guardian	
Name (in block capitals)	
Date	

# The Midhurst Dance School

## Terms and Conditions

29 Taylors Field, Midhurst, West Sussex, GU299PH [Tel: 07961841614](tel:07961841614) email: [debbie\\_purves@hotmail.co.uk](mailto:debbie_purves@hotmail.co.uk)  
[www.midhurstdanceschool.co.uk](http://www.midhurstdanceschool.co.uk)



Welcome to the Midhurst Dance School. Our main aim is to offer students the opportunity to learn co-ordination, rhythm, self-discipline, self-confidence and social skills in a happy and exciting environment. Although the atmosphere is relaxed and the emphasis is always on having fun, all pupils learn to work in a disciplined manner which ensures good progress and leads to the achievement of high-performance standards.

### Fees

- Fees are payable for a full pay period (termly) regardless of attendance.
- Fees must be paid in full before the first class of term. Late fees incur a £10 late payment charge.
- Private lessons, extra coaching sessions and performance rehearsals must be paid for on the day. Any late fees will incur a £5 late payment charge. Fees will still be owed if a student misses a scheduled private class.
- On the very rare occasion that a class is cancelled, it will be rescheduled (usually during the school holidays). If it is not possible to reschedule, fees will be subtracted from the forthcoming term fees.
- If it is necessary to cancel a class due to adverse weather conditions or events beyond the control of The Midhurst Dance School, class fees will not be refunded.
- Online payments only – cheques or cash are not accepted.
- A term's notice is required for cancellation of classes or else a term's fees will be charged.
- If a student is asked to leave a class due to a breach of any of the conditions detailed within this document, they will not be refunded.

### Uniform & Etiquette

- Clean and tidy class uniforms are mandatory after a student's first half-term of attendance.
- Uniform and good grooming is part of the School's discipline and forms an essential part of preparation for class. Correct uniform/footwear must be worn to all classes, exams and rehearsals. Hair must be worn in a neat classical bun for ballet (hair net and pins) and neatly/securely tied back off the face for all other dance disciplines. Students with short hair should wear an "Alice Band" to keep hair off their face.
- Uniform must be named.
- Jewellery items (including watches, smart watches) which the teacher feels may cause injury or is inappropriate for the class must be removed.
- Pupils may be refused entry into class if hair and uniform are not correct.
- Please ensure regular attendance at classes and rehearsals and arrive in good time to avoid disrupting classes. Most classes run back to back without a break. Students should be dressed and ready to start class on time.
- Please ensure that your child goes to the toilet before class. If you do not wish your child to be escorted to the toilet by class assistants when necessary, you must remain outside the studio during class times.
- Students and parents are asked to wait quietly outside the studio and be respectful to other centre users and members of staff.
- Please do not distract the students from their lesson by viewing classes through the window. To ensure students feel at ease, visitors are not allowed inside the studio during class. A watching week is held at the end of every term (excluding show term) when parents and friends are invited into the studio to view the students' work and progress. The Midhurst Dance School reserves the right to cancel watching week. Watching classes may be cancelled if students have upcoming or have just taken examinations.
- Children of primary school age and under must be collected from the studio by a parent/ carer or responsible adult. If a child is not collected on time, they must wait inside the studio.

- Children 3 years of age or under must always have a parent/guardian or responsible adult on premises.
- Students are responsible for their own property and bring items at their own risk. The Midhurst Dance School is not responsible for any lost, damaged or stolen items.
- Students are not permitted to use mobile phones during class. Mobiles must be switched off or on silent.
- Food and drink should not be brought into the studio except for water.

### **Examinations & Performing**

- The School is affiliated with the Royal Academy of Dance (RAD) and the Imperial Society of Teachers of Dancing (ISTD). Entry for any examination is at the discretion of the Principal when a student is ready, not at the request of the child or parent. Only once the required skill standard is attained may a student be put forward for exams.
- Students who do not adhere to our examination Terms and Conditions, risk being withdrawn from the examination without a refund (Details upon invitation to take an exam).
- All pupils are invited to appear in our bi-annual production providing they adhere to our show Terms and Conditions. Selected students are invited to participate in other varying performance opportunities.
- The Midhurst Dance School will retain the Intellectual Property Rights and Copyright to all choreography created. Any student leaving the school may not use any choreography without explicit written permission.

### **Classes**

- All students must complete the registration form upon joining the school
- A certain amount of risk is carried by any physical activity. Students taking part in classes or events run by the Midhurst Dance School do so at their own risk. No responsibility is taken for any injury sustained during or after class. The responsibility lies with the parent/guardian as to the fitness of the child to attend class. You must inform the school if your child has an injury or medical condition e.g. Asthma which may affect his/her ability to perform in class.
- In the unlikely event of an accident or extreme illness, if we are unable to contact parents/guardians we will act in loco parentis and take the appropriate action.
- To ensure the correct teaching of dance, physical contact may be necessary to guide students into the correct stance, demonstrate techniques, prevent injury etc. These corrections are made with due care and respect for dignity.
- The school timetable may be revised at any time and is subject to change.

### **Data Protection**

- Your information will be processed according to the General Data Protection Regulations 2018. Contact details are never passed on to any third parties and any information provided will only ever be used for administrative and marketing purposes for The Midhurst Dance School.
- We may use your data to contact you and send information that is relevant to your child's dance education by phone, email, text and written communication.
- Our Safeguarding and Child Protection Policy is available on request. Please email [debbie\\_purves@hotmail.co.uk](mailto:debbie_purves@hotmail.co.uk) for more information.
- It is your responsibility to inform The Midhurst Dance School of any special health, medical conditions or learning difficulties your child has e.g. Dyslexia, so that we may provide the best possible teaching methods for your child's needs.
- Photographs and videos of students may be taken for marketing/promotional purposes. Please email [debbie\\_purves@hotmail.co.uk](mailto:debbie_purves@hotmail.co.uk) if you prefer your child not be included.

Any serious breach of the above conditions may result in a student being restricted as to performances, suspended or expelled. In the event of a dispute of any kind, the decision of the Principal, Debbie Purves, will be final.

The Midhurst Dance School reserves the right to amend or alter these terms and conditions at any time.

