



# **Old Coulsdon Camera Club**

Club Rules

September 2017

[www.oldcoulsdoncameraclub.org.uk](http://www.oldcoulsdoncameraclub.org.uk)

# Old Coulsdon Camera Club Rules

*Effective from 1st September 2017*

## **1 NAME**

The Club shall be known as

**OLD COULSDON CAMERA CLUB**

## **2 MEMBERSHIP**

- a) Membership is open to all interested persons.
- b) The membership of any member may be withdrawn on the unanimous vote of the General Committee. If the member concerned is also a member of the General Committee, he or she shall not be entitled to vote.

## **3 SUBSCRIPTION**

- a) The annual subscription will be determined at the Annual General Meeting when it will become due except for:-  
New members joining part way through a year will pay an interim subscription in proportion to the part of the year remaining.

## **4 OFFICERS AND COMMITTEE**

- a) The General Committee will comprise of four officers;- Chairman, Vice Chairman, Honorary Treasurer, and Honorary Secretary, plus at least five other members. The final number to be at the discretion of the committee.
- b) The Officers and the other Members of the General Committee must retire annually but shall be eligible for re-election.
- c) A President and up to three Vice Presidents may be nominated by the General Committee for approval at the Annual General Meeting. They will be ex-officio members of the General Committee and additional to the seven elected members. They shall remain in office for as long as they remain members of the club or until they resign.
- d) Committee proceedings are privileged and confidential.

## **5 CO-OPTION**

- a) The general Committee may co-opt such members as may be deemed necessary.

## **6 FINANCE**

- a) The Club's financial year will run from 1st September to 31st August.

- b) The persons authorised to sign cheques on behalf of the club shall be any two of the Chairman, Hon Treasurer and a member of the Committee nominated by the Committee.

## **7 THE ANNUAL GENERAL MEETING**

- a) An Annual General Meeting will be held. Members shall be given not less than 28 days notice of the Annual General Meeting.
- b) Nominations for Officers and Members of the General Committee must be handed to the Hon. Secretary or his/her nominee not later than 21 days before the Annual General Meeting.
- c) Proposals to alter the Club or Competition Rules must be submitted to the Hon. Secretary or his/her nominee at least 21 days before the AGM.
- d) Members shall be given not less than 7 days notice of the Agenda.
- e) Audited accounts must be presented at the Annual General Meeting.

## **8 DISSOLUTION**

- a) The Club can only be dissolved by consent of not less than two-thirds of those members present at a Special General Meeting, the Agenda for which refers to the proposed dissolution. Members shall be given not less than 21 days notice in writing of the Special General Meeting,
- b) In the event of dissolution, any funds in hand after sale at the best price of all the Club's assets, and after payment of all outstanding claims, shall be donated to an organisation agreed at the meeting. Failing agreement, the funds shall be donated to a charity nominated by the Chairman of the meeting.

## **9 AMENDMENT OF CLUB RULES**

- a) Proposals to alter the Club or Competition Rules, other than at the Annual General Meeting, must be handed to the Hon. Secretary in writing and the General Committee may then decide to hold a Special General Meeting of which at least 28 days written notice of the meeting shall be given.
- b) Any amendment will only be effective if carried by a majority vote of at least two-thirds of the members present.
- c) If any member wishes to amend a proposal to alter the rules then that amendment must be carried by a majority of at least two-thirds of the members present to be effective.
- d) Should the proposed amendment under clause c) above fail to reach the required majority then the original proposal shall be voted upon.

## **10 GENERAL**

Any matters not covered by the Rules must be referred to the General Committee which will determine whether they should be referred to the Annual General Meeting or to a Special General Meeting of members, of which not less than 28 days notice must be given.

## GENERAL RULES FOR ALL COMPETITIONS

### 1 General

- a) Competitions shall be open to all members of the club.
- b) All approved Rule changes shall be effective immediately except that any changes for Three Round Competitions shall only start to apply from the first round of the next series.
- c) In Competitions where points are awarded, no trophy shall be awarded in any class or competition unless a minimum of 60% of the possible total marks has been attained.
- d) Winners will hold the respective trophies for one year or until the next competition for the same trophy, whichever is the earlier.
- e) The Chairman shall act as arbiter and his or her decision shall be final.
- f) In the event of a tie in the Three Round Competitions, the next highest mark for the entrants involved will be taken into account and repeated until a winner is determined (ie. totalling the highest 6 marks, the highest 7 marks etc.). If there is still a tie after all marks have been totalled, the trophy will be shared equally by the entrants involved.
- g) Handing in of entries:-
  - i) Prints must be submitted to the Competition Secretary at least one week prior to the competition. A digital image must accompany each print as specified for the competition.
  - ii) Digital images must be submitted to the Competition Secretary at least one week prior to the competition.
- h) Prints may be home or trade processed and must be:-
  - i) From negatives, slides or digital capture which must be the original work of, and copyright of, the entrant.

Where any part of the image has been captured, manipulated or reproduced by electronic means, all original elements must have been produced by the entrant who should also hold the copyright with the exception of the use of fonts which can be either entrant copyright or copyright free.

- ii) Be mounted on stiff board.
- iii) Bear on the back a completed Old Coulsdon Camera Club entry label detailing:-
  - 1) Name of Entrant
  - 2) Print Title
  - 3) Name & Date of Competition
  - 4) Order of Preference
  - 5) Class the entrant is in (Three Round Competitions only)
- iv) Prints may be of any size provided that the print, including mount shall be a minimum of 25 cms x 20 cms.

However entrants must bear in mind:-

- a) The current print display unit can only effectively display prints up to a maximum width of 65 cms and height of 60 cms. Prints with larger dimension may be difficult to display effectively.
- b) Prints, including mount, for SLF Competitions must be 50 cms x 40 cms.
- v) A monochrome print is a black and white print or a black and white print which has been uniformly toned with one tone. The addition of partial toning or the addition of one colour to any part of the image makes it a colour image.
- i) Digital Images must be:
  - i) from digital capture, negatives or slides which must be the original work of, and copyright of, the entrant. Where any part of the image has been captured, manipulated or reproduced by electronic means, all original elements must have been produced by the entrant who should also hold the copyright with the exception of the use of fonts which can be either entrant copyright or copyright free.
  - ii) in JPEG format in the sRGB working space.
  - iii) Either
    - 1400 pixels horizontally and no more than 1050 pixels vertically
    - Or
    - 1050 pixels vertically and no more than 1400 pixels horizontally.
  - iv) submitted on USB flash drive, CD or by email as specified for the competition.

Digital Images will be kept by the Competition Secretary for up to 24 months unless the photographer wishes otherwise. The copyright remains with the photographer at all times.

- j) In the event of a visiting competition judge's failure to attend, every effort will be made to obtain a suitable substitute judge on the evening. If this is not possible, all entries shall be recorded by the Competition Secretary (or his/her representative) and be held by him/her until such time as the competition takes place. Substitution of the recorded entry and any new entries shall not be allowed subsequent to the original closing date for entries.
- k) Acceptance of an entry into a competition is at the discretion of the Competition Secretary. In the event of a challenge on the admissibility of an accepted entry, the Competition Secretary shall, if he or she considers it necessary, form an Ad Hoc Committee comprising three General Committee members (but excluding the entrant) to adjudicate, and their decision shall be final. Any challenge must be made on the day of the competition and the adjudication committee will advise the entrant and challenger of its findings within 2 weeks of the competition. A general announcement will also be made at a subsequent club meeting.
- l) In all competitions except the Annual Exhibition, entries must be numbered in order of preference. At the discretion of the Competition Secretary (or his/her representative), the number of entries per person may be reduced to ensure that the total number of entries for the evening does not exceed 50 (or 24 sequences in the 5-8 Sequence Competition). Withdrawn entries may be entered in a subsequent competition of that type.

## **2 ANNUAL THREE ROUND COMPETITIONS FOR PRINTS AND DIGITAL IMAGES**

### **2.1 General**

- i) No print or digital image may be entered in more than one medium in the Three Round Competitions eg. an image used as a colour print in a Three Round Competition cannot be used as a monochrome print or digital image in any other Three Round Competition.
- ii) In the event that a reduction in the overall number of entries submitted for the competition is required, the Competition Secretary can at his/her discretion reduce the numbers on an unequal basis between the 'A' and 'B' Class entries. This measure would only be considered in the event that there is a significant difference in entry numbers between the classes.

### **2.2 Colour Prints**

- i) There shall be two classes for colour prints known as the 'A' Class and the 'B' Class.
- ii) New members shall be entered into the 'B' Class unless they hold a photographic distinction or submit a panel of nine colour prints and gain approval to enter the 'A' Class from a sub-committee of three members, including at least one committee member, to be appointed by the Chairman.
- iii) Former members will return to the class that they were in at the time membership ceased after Competition Rule 2.2 vi) was invoked for that competition series.
- iv) Each competition shall comprise of 3 rounds. The judge will assess each entry and award marks up to 10. The winner of each class of the competition shall be determined by aggregating the highest marks awarded to 5 of their prints during all of the 3 rounds. Each entrant may enter up to a maximum of 4 prints in each round of each competition.
- v) No colour print or near duplicate may be entered into another round in the same or any following Three Round Colour Print Competition, unless it receives 7 ½ marks or less. In that case, it may be entered into one further round in the same or any following Three Round Colour Print Competition.
- vi) The winner of the 'B' Class will be promoted to the 'A' Class at the end of each competition series.
- vii) The Trophies for Colour Prints are:-
  - 'A' Class - ***The St. Aubyn Challenge Cup***
  - 'B' Class - ***The Old Coulsdon Colour Shield***

### **2.3 Monochrome Prints**

- i) There shall be two classes for monochrome prints known as the 'A' Class and the 'B' Class.
- ii) New members shall be entered into the 'B' Class unless they hold a photographic distinction or submit a panel of nine monochrome prints and gain approval to enter the 'A' Class from a sub-committee of three members, including at least one committee member, to be appointed by the Chairman.

- iii) Former members will return to the class that they were in at the time membership ceased after Competition Rule 2.3 vi) was invoked for that competition series.
- iv) Each competition shall comprise of 3 rounds. The judge will assess each entry and award marks up to 10. The winner of each class of the competition shall be determined by aggregating the highest marks awarded to 5 of their prints during all of the 3 rounds. Each entrant may enter up to a maximum of 4 prints in each round of each competition.
- v) No monochrome print or near duplicate may be entered into another round in the same or any following Three Round Monochrome Print Competition, unless it receives 7 ½ marks or less. In that case, it may be entered into one further round in the same or any following Three Round Monochrome Print Competition.
- vi) The winner of the 'B' Class will be promoted to the 'A' Class at the end of each competition series.
- vii) The Trophies for Monochrome Prints are:-
  - 'A' Class - ***The Don Stanley Trophy for Monochrome Prints***
  - 'B' Class - ***The Trevor Goodbody Shield***

## 2.4 Digital Images

- i) There shall be two classes for digital images known as the 'A' Class and the 'B' Class.
- ii) New members shall be entered into the 'B' Class unless they hold a photographic distinction or submit a panel of nine digital images and gain approval to enter the 'A' Class from a sub-committee of three members, including at least one committee member, to be appointed by the Chairman.
- iii) Former members will return to the class that they were in at the time membership ceased after Competition Rule 2.4 vi) was invoked for that competition series.
- iv) Each competition shall comprise of 3 rounds. The judge will assess each entry and award marks up to 10. The winner of each class of the competition shall be determined by aggregating the highest marks awarded to 5 of their digital images during all of the 3 rounds. Each entrant may enter up to a maximum of 4 digital images in each round of each competition.
- v) No digital image or near duplicate may be entered into another round in the same or any following Three Round Digital Image Competition, unless it receives 7 ½ marks or less. In that case, it may be entered into one further round in the same or any following Three Round Digital Image Competition.
- vi) The winner of the 'B' Class will be promoted to the 'A' Class at the end of each competition series.
- vii) The Trophies for Digital Images are:-
  - 'A' Class - ***The Old Coulsdon Camera Club Colour Trophy***
  - 'B' Class - ***The Blackwell Shield***



### **3 OPEN COMPETITIONS TO BE HELD ANNUALLY**

#### **3.1 General**

- i) The following Open Competition Categories may be held annually at the Committee's discretion: Portrait; Set Subject; Nature; Outings; Themed Print; Print of the Year; Digital Image of the Year; Annual Exhibition; Street.
- ii) An image or near duplicate may only be entered once in each Open Competition Category eg. an image (or near duplicate) that has been entered in the Portrait print competition is not eligible for the Portrait digital image competition in the same or subsequent year.
- iii) Entries in any Open Competition Category may be entered in other appropriate Competition Categories including the Three Round Competitions eg. a Portrait print may be entered into the Annual Exhibition as either a print or digital image (but not both) and is also eligible for use in one medium in the Three Round Competitions.
- iv) Certificates of Merit and a winner may be awarded at the Judge's discretion in all Open Competitions.

#### **3.2 Portraiture Competitions**

- i) Competition for Prints  
The trophy is the ***W.A.J. Paul Portraiture Cup***.
- ii) Competition for Digital Images  
The trophy is the ***E.W.V. Butcher Trophy***.
- iii) Entries must be of one or more human subjects who must be the main focus of the picture. This may be a formal or informal image and colour or monochrome.
- iv) Maximum of 5 entries per member, prints, digital images or a mixture of the two.

#### **3.3 Set Subject Competitions**

- i) Competition for Prints.  
The Trophy is ***The Chipstead Cup***.
- ii) Competition for Digital Images.  
The Trophy is ***The Purley Cup***.
- iii) Subject to be announced annually.
- iv) Maximum of 5 entries per member, prints, digital images or a mixture of the two.

#### **3.4 Nature Competitions**

- i) Competition for Prints  
The Trophy is ***The Shirley Edwards Natural History Trophy***.
- ii) Competition for Digital Images  
The Trophy is ***The Mike Simpson Natural History Trophy***.
- iii) Entries may be of any aspect of the natural world, e.g. flora, fauna or geological subjects and must conform to the current PAGB Nature definition. Photographs of domestic animals and cultivated plants are not acceptable. Titles should be factual.
- iv) Maximum of 5 entries per member, prints, digital images or a mixture of the two.

### 3.5 Outings Competitions

- i) Competition for Prints  
The trophy is ***The Kenley Cup.***
- ii) Competition for Digital Images  
The trophy is ***The Woodmansterne Cup.***
- iii) The entries must have been taken on any of the recognised Old Coulsdon Camera Club outings in the 24 months prior to the competition. When the competition is not held annually the eligible period will be adjusted accordingly.
- iv) An official list of eligible outings will be published one month prior to the competition.
- v) Maximum of 5 entries per member, prints, digital images or a mixture of the two.

### 3.6 Themed Print Competition

- i) The trophy is ***The Bradmore Cup.***
- ii) Each entrant may enter up to a maximum of 5 multi - image print entries.
- iii) Each entry must include at least 3 images on a theme and on one mount in line with General Rules for all Competitions, h), iv).

### 3.7 5 to 8 Sequence Competition

- i) Competition for Digital Images  
The trophy is ***The Coulsdon Cup.***
- ii) Each entrant may enter up to a maximum of 3 sequences.
- iii) An entry shall consist of a minimum of 5 and a maximum of 8 digital images on any theme or subject.

### 3.8 Print of the Year Competitions

- i) Competition for Monochrome Prints  
The trophy is:- ***The George Nicholls Cup.***
- ii) Competition for Colour Prints  
The trophy is - ***The Nicholls Cup.***
- iii) Maximum of four entries in each competition, of prints which have been entered into any internal print competition in the same medium in the current season eg. to qualify for the Colour Print of the Year competition, the print must have been in an internal competition as a colour print during the season.

### 3.9 Digital Image of the Year Competition

- i) The trophy is  
***The Frank Troke Colour Trophy***
- ii) Maximum of four entries of digital images which have been entered into any internal digital image competition in the current season.

### 3.10 Annual Exhibition

- i) Prints -  
A maximum of 6 Prints may be entered - Colour, Monochrome or a selection of both.  
The Monochrome Trophy is  
***The Tony Clark Award***  
The Colour Print Trophy is  
***The Millennium Cup.***
- ii) Digital Images –  
A maximum of 6 Digital Images may be entered  
The winner is awarded ***The Chairman's Cup.***
- iii) Entries are permitted into only one Annual Exhibition. Entries from any past competitions are eligible.

### 3.11 Street Competition

- i) Competition for digital images only.
- ii) The Trophy is ***The Lawson Bowl***
- iii) Entries should consist of subjects in candid situations in public places.
- iv) Maximum of 5 digital images per member.

\*\*\*\*\*