

Halifax Photographic Society

Established in 1914



Members Handbook

Effective from September 2020

Halifax Photographic Society is affiliated to the Yorkshire Photographic Union



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The Constitution of Halifax Photographic Society:

1. The initial constitution was adopted on the **3rd May 1949**. There have been a number of amendments over the years, each being sanctioned at either an Annual General meeting, or Extra Special meeting. The constitution now includes amendments effective from the 1st of September 2020.

2. The Society shall be called:

“Halifax Photographic Society” (here in after referred to as the ‘Society’)

3. The object of the Society shall be the promotion of knowledge related to the Science and Art of Photography in all its genres. This may be by means of meetings, lectures, presentations, practical sessions, projects, responding to external requests for involvement, demonstrations, via specialist focus groups or any other method the Executive may think desirable.

4. The Society shall consist of titled officers, (see 4.) executive committee members and ordinary members, including Junior members below the age of 18 years at the beginning of the new season September of that year.

5. The affairs of the Society shall be managed by an Executive Committee consisting of a President, (two years post), a Vice President (two years post), a Secretary, a Syllabus Secretary, a Treasurer, a Competitions Secretary, an Exhibition’s Officer, a Society appointed representative to the Yorkshire Photographic Union, a Projectionist, a PhotoEntry administrator, and three general members elected to the committee at the Annual General meeting. Additional co-opted members, deemed appropriate to the efficient operation of the Executive, can be added as required. Five shall form a Quorum which should include one of the following, Secretary, President, Vice President, or Treasurer.

6. All members shall receive a copy of this handbook either by post or email immediately on joining and following any revisions. Current copies of the Handbook are also available on the Society’s website. www.halifaxphotographicsociety.co.uk

7. Under the direction of the Executive, the Secretary shall conduct the correspondence and keep records of all the proceedings of the Society.

8. The treasurer shall keep an account of all monies received and paid by the Society; produce vouchers and accounts whenever required to do so by the Executive; and present a statement of Accounts at the Annual General Meeting.

9. An Annual Meeting of the Society shall take place in May each year for the purposes of receiving from the Executive a report of the year’s work and a financial statement drawn up by the Treasurer. A vote shall be taken on the financial statements and if 50% or more of the members attending the meeting agree the financial statements they shall be approved. If less than 50%

agree then it should be put to the meeting whether an Independent Examiner be appointed to examine the figures. The Independent Examiner shall be a person with a formal accountancy qualification but need not be a Statutory Auditor.

10. All members of the Executive shall retire annually but shall be eligible for re-election. The President may not hold office for more than two years in succession. Election will be by nomination and ballot. Nominations may be made upon a paper provided in the Society's room; or by letter/email, to be received by the Secretary not less than one week prior to the day of the Annual Meeting.
11. Meetings of the Society shall be notified by the current Society syllabus.
12. An Extraordinary General Meeting of the Society may be called at any time by the President or the Executive; or must be called by the Secretary on receiving a requisition in writing signed by not less than one quarter of the membership. Seven days notice of such a meeting shall be given and the notice shall state the object for which the meeting is called.
13. The annual subscription for Ordinary and Junior members for the ensuing year shall be fixed at the Annual General Meeting. Subscriptions shall become due on the 1st day of October in each year. New members should subscribe by the second month of their membership. Membership can be secured at other times within the year with proportionate subscriptions due when joining.
14. The Executive shall have the capacity to determine any question of the interpretation of this Handbook as well as any matter that may arise not provided for by these details and information.
15. No alterations shall be made to any rules and details unless the proposed alterations are approved by two-thirds of those members present at the Annual or an Extraordinary General Meeting.
16. The Society shall not be dissolved except at Extraordinary General Meeting, and by a majority of three-fourths of those present at such a meeting.
17. In the case of dissolution of the Society any property or funds remaining after settlement of liabilities shall be given to one or more 'not for profit' organisations with similar aims to this Society.
18. No surplus monies may be employed other than in strict furtherance of the Society's aims. No gratuity or other money grant shall be made to any Officer or member of the Society; or any dividend or bonus in money unto or between any of its members.
19. All property, apparatus, furniture, lighting, fittings or other moveable objects used and owned by the Society shall be vested in the Executive for the time being. Disposal by the Executive shall be in line with rule 17.

General Competition Rules:

(The most recent amendments are from 2020)

Rules:

1. Photographic image(s) must be the work of the author and must be captured either by a digital camera or digital scanning from film negative, slide or print.
2. Images that are computer generated are not permitted.
3. Photographic image(s) may be trade processed.
4. Images must NOT bear an author's name.
5. All photographic images submitted must have titles.
6. Digital images must be numbered in line with the PhotoEntry system format:

Digital Image Competitions; 01 Title
Print Image Competitions; P1 Title
Images must be in .jpg format and sRGB IEC61966-2.1 colour space.
7. Competition entry dates are published annually and will be announced at meetings. Late entries will NOT be accepted.
8. All print competition entries MUST be mounted. The maximum and preferred mount size is 500mm X 400mm. (NB. The Yorkshire Photographic Union rules require mounts to be this size for entries to their competitions). For Society competitions the minimum print size allowed is 130mm X 180mm on a minimum mount size of 205mm X 255mm. For all print competition entries, a digital copy of the photograph should be uploaded to the PhotoEntry system in accordance with the digital rules regarding size, colour profile and metadata.
9. The Society will hold **four** Annual Trophy competitions and an Annual Photographer of the Year (POTY) competition.
10. In Trophy competitions; *see Annual Competition details section*, the judge will be asked to award placements of First, Second and Third, Highly Commended and Commended. Trophy competitions will NOT be scored.
11. Concerning the **“Photographer of the Year” (POTY)** competition. In the “Photographer of the Year” (POTY) three competition rounds, judges will award points to a maximum of 20 per image. All image scores will count towards the authors' total marks. The competitor with the highest total marks at the end of the year will be declared “Photographer of the Year” (POTY).
12. In the event of a tied highest total marks, on a count back the competitor with the highest

number of images scoring 20, (19, 18 etc.) will be declared the winner. The Herbert Morris Trophy will be awarded to the winner.

13. An image can be submitted to only ONE Society competition.
14. Images must NOT be more than three (3) years old at the competition submission deadline date. Where the submission relates to digital scans from negatives, slides or prints; by making a submission it is assumed that the author is making a declaration to the effect that the submission complies with this rule 14.
15. Images that are 'substantially' the same should not be entered by the same author. Any image entered in any previous year's competition is ineligible for re-entry in any other form in subsequent years for example, colour print one year and monochrome print the following year; like or similar images from the same 'original' capture may not be entered; or a further cropped version of the same image. It is the responsibility of the competition Secretary to apply this rule.
16. In all instances, the judges, decision will be final.
17. External exhibitions and external competitions are not governed by these rules.
18. All competitions must have a minimum of (3) three entrants in order to proceed to judging.
19. In the case of monochrome images, the Society have adopted the FIAP definition of monochrome; *see Addendum a) for details.*
20. Colour images include all images other than those listed in rule 19 above including images modified by partial toning or the addition of a single colour.
21. Digital images should be submitted in .jpg format and sized in accordance with the Yorkshire Photographic Union image sizing rule applicable at that time.
22. Copyright of all entries is retained by the author, but entry into Society competitions will be taken to signify a willingness to make accepted images available for use by the Society in submission to external exhibitions and competitions. This only applies whilst the person remains a member of the Society.
23. Members are deemed to have accepted and agreed to be bound by these rules. Entries NOT in accord with the spirit of the rules may be disqualified at the discretion of the Competition Secretary.

Annual Competition Details:

The Herbert Morris Trophy for 'Photographer of the Year' (POTY)

Each year a series of three rounds of this photographic competition are held. Prints (colour or monochrome), and projected digital images are in the same competition. The maximum entry per author in any one of three rounds will be three (3) images, which can be all prints or all digital images.

Entries will not be eligible for any other competitions.

The first POTY round will have a set subject. This will be announced before the last meeting of the previous winter programme and published in the next winter programme. Entries for the set subject round being the authors' interpretation of the set subject.

The second POTY round will be a 'print submission' only, 'open subject' round. Judges will be appointed for each round and asked to award points to a maximum of 20 to each image. For further details see General Rule 11.

The third round POTY is a print or DPI, 'Theme' round where the theme is chosen at the same time as the set subject.

The Thompson Rose Bowl Trophy: Is awarded for the best monochrome print.
A maximum of three (3) print entries per author.

The Harnett Trophy: Is awarded for the best colour print.
A maximum of three (3) print entries per author.

The Fearnley Shield (Trophy): Is awarded for the best projected digital image.
A maximum of three (3) entries per author.

The Ronald Greenwood Trophy: Is awarded for the best Panel.
See Addendum b) for Panel competition details.

The Harry Hosker Trophy: Will be given to the member who, in the view of the Executive committee, has improved their standard/approach to Society competitions, and submissions for external involvements/competitions through the year.

ADDENDUM:

a) Regarding the FIAP definition of monochrome:

A black and white image going from very dark grey black to very light grey (white) is a monochrome work with various shades of grey. A black and white work toned entirely in a single colour will remain a monochrome work able to stand in the black and white (monochrome) category; such a work can be reproduced in black and white in a catalogue.

On the other hand, a black and white image modified by partial toning or by the addition of one colour, becomes a colour work (polychrome) and can be reproduced in colour in a catalogue.

b) The Panel Competition details:

A Panel will consist of four prints on a theme chosen by the author. The images should work together to interpret the chosen theme. At the judging stage all four prints will be displayed and judged together as a single submission.

For display purposes images must be numbered 1 to 4, left to right; this numbering to match that used in the PhotoEntry system. Whilst number 1 to 4, all four images must have the same title which should reflect the author's chosen theme. The judge will be asked to award placements of First, Second and Third, Highly Commended and Commended for the set of four prints.

ADDITIONAL SUGGESTIONS FOR YOU TO CONSIDER:

Compiling a Portfolio:

Over this forthcoming period Portfolio submissions will not be viewed in a competitive manner but will remain an option at any time throughout the year for members to display their current work which they would like to display at meetings for the views, comments and advice of fellow members.

The guidance details which accompanied the competition-based information is below for continued reference.

Compiling a Portfolio details:

The aim is to demonstrate the breadth of your photographic skills, a portfolio submission should consist of four, **'unrelated subject'** prints. Suggestions on what might be included in a portfolio are listed below.

To give you some possibilities, the 'unrelated subject' images comprising a portfolio, could be images that include one example from four of the following ten categories;

- **A portrait subject;** human or domestic pet where the treatment involves the formal cooperation and acknowledgement of the sitter in the taking of the image. May include images of a commercial, formal nature e.g. wedding's, christenings, fine art nudes, fashion based.
- **Street and photojournalism/documentary subjects;** where the treatment is primarily candid and may include the informal cooperation and acknowledgement of the sitter in the taking of the image. Should ideally include the context of the subjects, surroundings, and the message being conveyed.
- **A 'scapes' subject;** including city-scapes, landscapes, and urban-scapes where the primary purpose is to show all the visible features of an area. Also included, are sea-scapes where the primary subject includes the sea, not just land.
- **Architectural subject;** includes both creative and record treatments where the primary purpose is to show the art and practice of design and the shapes/construction of a building.
- **Natural history or wildlife subject;** includes all branches of natural history.
- **Still life subject;** including studio based and location-based treatments of obviously staged and constructed settings.
- **Interior room sets;** includes both creative and record treatments where the primary purpose is to show the design and construction of the whole or part of a room.
- **Sporting subject;** includes all acknowledged forms of sport and games where the

purpose is to highlight some technical aspect of the sport or game in action.

- **Abstract subjects**; includes images in which the original and primary source material is largely un-defineable. The emphasis being placed on pattern, line, contour, colours, texture etc.
- Any other subject not described above and that can be clearly identified by the observer as a '**distinct subject**' unrelated to others in the portfolio submission.

Please note also regarding the Portfolio, factors like;

- Mono/Colour
- Matt/Glossy paper

are technical differences not subject matter differences and can be applied to any of the categories.

A Portfolio is a print form of display. For display purposes images should be numbered 1 to 4, left to right. Despite being independent, individual, images you may want to consider the best placing for each image, hence the need to number left to right.